

# DECLARATION OF MAJOR/MINOR

CCAS Undergraduate Services Office  
 801 22nd St, NW  
 Phillips Hall 107  
 Washington, DC 20052  
 Phone: (202) 994-6210 Fax: (202) 994-6213



Arts & Sciences

Today's Date \_\_\_\_\_

Major/Minor approval is granted by designated faculty members in each area of study. To declare a major/minor, visit the department and meet with the relevant individual(s) to fill out this document. Once completed and signed, return this form to the CCAS Undergraduate Services Office (Phillips Hall 107).

Name: \_\_\_\_\_ GWid: [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ]  
Last Name First Name M.I.

Daytime Phone: \_\_\_\_\_ GW E-mail: \_\_\_\_\_@gwmail.gwu.edu

### Name of Major(s)

\_\_\_\_\_  
 Concentration (if applicable): \_\_\_\_\_

BA Add    BS Drop    BFA Keep

\_\_\_\_\_  
 Concentration (if applicable): \_\_\_\_\_

BA Add    BS Drop    BFA Keep

### Name of Faculty Advisor

\_\_\_\_\_

\_\_\_\_\_

*If you list two majors, mark one of the below options:*  
 Double major (two majors, one degree, 120 hrs.)   
 \*Double degree (two majors, two degrees, 150 hrs.)   
*\*requires separate application*

### Name of Minor(s) or Micro-Minor

\_\_\_\_\_  
 \_\_\_\_\_

Add Drop Keep  
 Add Drop Keep

### Name of Faculty Advisor

\_\_\_\_\_  
 \_\_\_\_\_

**To declare a major or minor, the approved Plan of Study must be completed on side 2 of this form.**

[ ][ ][ ] Degree Code	[ ][ ][ ][ ] Major Code	[ ][ ][ ][ ] Second Major Code	[ ][ ][ ][ ] Minor Code	[ ][ ][ ][ ] Second Minor or Micro-Minor Code	<b>Office Use Only</b>
	[ ][ ][ ][ ] Concentration Code	[ ][ ][ ][ ] Concentration Code			
<b>Double Degree:</b>		Double major ]			
[ ][ ][ ] Degree Code	[ ][ ][ ][ ] Major Code	Double degree ]	_____	_____	
			CCAS Approval	Date	

This **Tentative Plan of Study** for the major or minor is an informal document. Discuss major or minor requirements with your faculty. Please check all relevant policies, including: (a) minimum of 60 hours at GW; (b) no grade below C- in upper-level courses (some departments require all courses to be a C- or higher); (c) no required coursework for the major or minor may be taken P/NP

Examples:

<b>Tentative Plan of Study for an Undergraduate Major or Minor</b>		
<b>Semester/Year</b>	<b>Course Code &amp; Title</b>	<b>GW or Transfer</b>
Fall 2022	PSC 1002, Introduction to American Politics	TR (AP credit)
Spring 2023	PSC 2218, Legislative Politics	GW
<b>Instructions:</b> Add planned semester, course and university for the following requirements.		
These are the <b>ONLY</b> courses we need to see listed to declare a Public Policy minor.		
Reference program page (click here) or DegreeMAP for list of courses and requirements.		
<b>Required courses</b>		
<b>Public Policy electives</b>		
<b>Full requirements and policies are available in the GWU Bulletin and on the PSC website.</b>		

If changes to the requirements in the *University Bulletin* are allowed but not listed on this form, it is the student’s responsibility to ensure that these changes are communicated by the faculty officially through DegreeMAP.

**Departmental Approval(s)**

*Please note: Certain departments may require a faculty advisor’s approval in addition to that of the department.*

Department Approval (1st Major/Minor): \_\_\_\_\_ Date: \_\_\_\_\_

Department Approval (2nd Major/Minor): \_\_\_\_\_ Date: \_\_\_\_\_

**I have reviewed the requirements for the major(s) and the minor(s) (where applicable) as stated in the current *University Bulletin* and understand what I must do to meet them.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_