

**POLITICAL SCIENCE INTERNSHIP
PSC 2987 Internship Supervisor Evaluation**

Please note: In order for the student to receive credit for his/her internship, this evaluation must be returned to me by the last day of classes for the semester. Please mail, fax or email the completed form. For fall semester 2013, the last day of classes is Saturday, December 7, 2013.

Student Name: _____

Name of Organization: _____

Supervisor Name: _____ Phone: _____

Internship Start Date: _____ Internship End Date: _____

Total Number of Hours Worked: _____

On a scale from 1 (poor) to 5 (excellent), please evaluate the student's performance during the internship with respect to the following criteria:

1. Dependability _____
(Comments)

5. Works Effectively with Others _____
(Comments)

2. Work Ethic _____
(Comments)

6. Quantity of Work Produced _____
(Comments)

3. Attendance / Punctuality _____
(Comments)

7. Quality of Work Produced _____
(Comments)

4. Usefulness to the Organization _____
(Comments)

8. Level of Initiative _____
(Comments)

9. Please identify a specific project or situation for which the intern was responsible and comment on his/her performance.

10. Please list an overall recommendation(s) for improvement in the student's performance.

11. From your perspective, was the student's internship a good learning experience for him/her?
Yes _____ No _____ (Why?)

12. Do you feel that it is appropriate for the student to earn academic credit based on his/her performance? Yes _____ No _____ (Why?)

13. Overall, was the student's performance satisfactory? Yes _____ No _____ (Why?)

14. Additional Comments or Observations:

15. Have you discussed this evaluation with your student? Yes _____ No _____
(Do you want this evaluation to be confidential? Yes _____ No _____)

16. Would you be interested in having another GW intern work for you? (Yes _____ No _____)

Signature of Internship Supervisor

Date

Please return this form to:

Professor Susan Wiley
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