In this newsletter:

- Summer and Fall internship opportunities
- Upcoming events

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Follow Us On Instagram! @GWU_PSC
NEW POSTING!!

The NYC Department of Education's Office of Teacher Recruitment & Quality (TRQ) is seeking a summer intern to work with TRQ's Strategy & Systems Development team from early June to late August 2014. The Data & Communications Intern will have a key role in managing and reporting on data collected through TRQ's Application Management System and online surveys, and will also assist in the creation and distribution of communications for prospective New York City teachers. Through this internship, the Data & Communications Intern will gain exposure to Human Resources at a large government organization and will have the opportunity to build strong skills in Microsoft Excel & Access, survey design & analysis, HTML, and more.

**The Role** Data & Communications Intern:
- Track registration and attendance to online webinars
- Re-structure and analyze data from surveys, Application Management System, and other sources
- Visualize data into compelling and engaging charts
- Code and distribute HTML email communications to prospective New York City teachers
- Research and share best practices for communications and quantitative & qualitative analysis
- Provide technical assistance before, during, and after online webinars
- Support TRQ staff with required operations at teacher recruitment events hosted off-site

*Please note: The Data & Communications Intern will work in the Department of Education's Human Resources office building. This is not a school-based position.*

**QUALIFICATIONS**

**Minimum:** Currently enrolled in a Bachelor's degree program with at least 2 years of coursework completed. Excellent written and verbal communication skills a must. Experience using Microsoft Excel for basic data analysis.

**Preferred:**
- Intermediate knowledge of Microsoft Excel (Pivot Tables, VLOOKUP function, etc.)
- Enrolled in public affairs, political science or related major
- Prior coursework in quantitative analysis
- Some background experience or interest in working with or in urban public schools

**COMPENSATION/WORK HOURS**

$15 per hour; 35 hours per week. Some evening hours will be required to support offsite teacher recruitment events.

**TO APPLY**
- Please submit cover letter and resume to Justin Mathews at jmathews2@schools.nyc.gov.
- All Interns selected for employment must be fingerprinted by the New York City Department of Education at their own expense.
NEW POSTING!!

SAGE Editorial Internship

SAGE is an international academic publisher of books, online reference products, journals, and textbooks across the social sciences. This summer internship opportunity is with the online editorial team, which publishes print and electronic content aimed primarily at college/university libraries. Interns will gain valuable experience learning about the publishing industry, while using what they are learning to great effect in helping us build our books and online reference products. The intern will provide support to a team of editors and product managers.

While print books will be a component of the intern’s workload, particular focus will be on the development of new electronic reference products. Interns will spend a significant amount of their time working with political and demographic data. While no specific data software or data processing experience is required, applicants should be comfortable using Excel.

Responsibilities include, but are not limited to:
- carrying out market research
- researching new content acquisitions
- harvesting and manipulating data
- fact checking
- web site usability and content testing
- reviewing and preparing content for print and online products

We are looking for someone who is extremely detail-oriented, can work independently, and is a good researcher. We can offer 30 hours per week through August and interns will be expected to work at SAGE’s office in DC’s West End. This is a paid internship.

Please send your resume and cover letter to Andrew Boney at aboney@cqpress.com.
GRE • SAT Test Preparation Instructor Positions

We are seeking test preparation instructors for our GRE and SAT classes. These are part-time positions with classes once per week on Sundays. We seek intelligent, charismatic instructors who have both top test scores and excellent teaching skills. Our company has a social mission to provide top caliber test preparation courses at a value price. Team Sherwood is committed to the social responsibility of accessible test preparation courses: **Everyone deserves to put their best score out there.**

**Salary:** $40/hour for GRE classroom instruction; $30/hour for SAT classroom instruction.

**Qualifications**
- **Education:** Current graduate or professional student (Ph.D. (or equivalent), Master’s, J.D.); or Completed Ph.D. (or equivalent), J.D., or Master's degree.
- **Test Scores:** Top-tier test scores on one of the following: GRE, GMAT, LSAT, or SAT.
- **Teaching Experience:** Have taught at least one university semester/quarter class. Prior university teaching experience is required.
- **Quantitative and Verbal Skills:** Must have BOTH excellent math and verbal/writing skills. Sherwood Test Prep Instructors teach the entire course.
- **Consistent Sunday Commitment:** We seek team players who are flexible and can teach on consecutive Sundays throughout the entire year. We only take off four weekends per year (those corresponding to): Easter, Thanksgiving, Christmas, and New Year’s. Instructors can teach from 3 to 6 hours per weekend.

**If interested, please send your (1) Cover Letter, (2) Resume/Vita, and (3) Test Scores to:** employment@sherwoodtest.com Interviews and hiring are to commence immediately.

Teaching test preparation is a fun and rewarding experience. As an instructor you will have the opportunity to help bright, high-achieving students achieve their goals and dreams of entering their first choice Universities and programs. We hire good people who are intelligent, compassionate, honorable, and dependable. All test prep instructors are respectfully treated as faculty members and are afforded autonomy and latitude in the courses they teach.

Sherwood Test Prep, Inc.
www.sherwoodtest.com
employment@sherwoodtest.com
NEW POSTING!!

Call for Applications: A Research Introduction to the Holocaust in the Soviet Union

January 5–9, 2015 | Washington, DC
Applications due September 30, 2014.

The Jack, Joseph and Morton Mandel Center for Advanced Holocaust Studies at the United States Holocaust Memorial Museum invites applications for the seminar “A Research Introduction to the Holocaust in the Soviet Union.” This seminar will be held between January 5 and 9, 2015, at the United States Holocaust Memorial Museum in Washington, DC.

The objective of the seminar is to acquaint advanced undergraduate, MA, and early PhD students with the central topics, issues, and sources related to the study of the Holocaust in the Soviet Union, including mass shootings, evacuation and rescue, forced labor, and issues of commemoration and memory. Mandel Center scholars will lead discussions, and the seminar will include group analysis of many of the types of primary source material available in the Museum’s collections. In addition, participants will have the opportunity to explore the Museum’s extensive library, archival, and other collections.

The Museum welcomes applications from advanced undergraduates, MA, or early PhD students who are enrolled in relevant academic disciplines at North American colleges and universities. Applications must be submitted in English and include: (1) a recommendation letter from a faculty member in the applicant’s department that addresses the applicant’s potential and relevant interests, background, training, and qualifications (including previous coursework, projects, publications, or language study); (2) a letter of intent from the applicant discussing his/her interest in the Holocaust in the Soviet Union; and (3) a current curriculum vitae that lists related coursework, research papers, academic presentations, and includes a qualitative description of the candidate’s foreign language skills.

Participants are required to attend the full duration of the seminar, which will end at noon on Friday, January 9. A maximum of 20 participants will be accepted. Awards include (1) a stipend toward the cost of direct travel to and from each participant’s home institution and Washington, DC; (2) shared lodging for the seminar’s duration; and (3) $250 toward the cost of meals, local transit, luggage surcharges, and other incidental expenses, which will be distributed after the seminar’s conclusion via direct deposit. Local participants from the Baltimore-Washington metropolitan area will receive a stipend of $125 for the week.

Application materials may be sent by mail, fax, or e-mail attachment to:

Elana Jakel, PhD
Program Director of the Initiative for the Study of Ukrainian Jewry
Jack, Joseph and Morton Mandel Center for Advanced Holocaust Studies
United States Holocaust Memorial Museum
100 Raoul Wallenberg Place, SW
Washington, DC 20024-2126
(tel) 202.314.7814

Faculty recommendations must be signed letters of nomination on their institution’s letterhead under a separate cover. All application materials must be received by Tuesday, September 30, 2014. Selected participants will be notified by November 1, 2014.

http://www.ushmm.org/research/scholarly-presentations/conferences/soviet-union-seminar
NEW POSTING!!

THE WHITE HOUSE SUMMIT
ON WORKING FAMILIES

Volunteer Opportunity:
The White House Summit On Working Families
June 22-23, 2014
The Omni Hotel, Washington, D.C.

Event-based communications firm Chris Wayne & Associates is looking for sharp, self-motivated and outgoing students and interns to volunteer for The White House Summit On Working Families, which will be held at the Omni Hotel, in Washington D.C.

On June 23, 2014, the White House Council on Women and Girls, the Department of Labor (DOL), and the Center for American Progress (CAP) will host a Summit on Working Families to focus on creating a 21st workplace that works for all Americans. Workplaces that make full use of the talented pool of American workers are essential to a thriving and healthy economy, to enable businesses to stay competitive in today’s global economy, and to help all workers ensure the economic stability of their families.

Attendees of this summit will have the opportunity to hear about the primary issues facing the working family, such as the exploration of the pathways to quality employment, keeping workers in good jobs, and creating opportunities to succeed and advance in the workplace.

Volunteer responsibilities for the event include but are not limited to the following:
- Speaker Management
- Badge checking
- Microphone Running
- Registration
- Ushers

Volunteer shift lengths for Sunday the 22nd will be approximately four hours, with shift times ranging from 10am-2pm, 1:30pm-5:30pm, & 5pm-8pm. Volunteers are encouraged to sign up for more than one shift, and special accommodations can be made if you are unable to attend the full shift.

Volunteer shift lengths for Monday the 23rd will range from approximately 7am-6pm. A mandatory volunteer meeting for those volunteering on Monday the 23rd will take place on Sunday, June 22nd at 5:00pm. If you are unable to attend the meeting, please plan to arrive at your first shift 15 minutes early. If you are interested in becoming a volunteer for this event, sign up by following this link: http://bit.ly/1qplLlQH

This is a very high profile and complex event that would not be possible without the help of dedicated, professional volunteers.

We are very excited for this event and know that it will provide a unique opportunity for you. Feel free to forward this information to anyone who may be interested in volunteering!
We are pleased to host the 4th annual

**APSA Graduate School Information Fair**

at the
2014 APSA Annual Meeting
Washington, DC

Saturday, August 30, 2014
12pm – 2pm

**Please RSVP here**
We welcome undergraduates who are interested in learning more about graduate school in political science.

[Details on APSA's Graduate School Information Fair](#)
The Role of Congress in International Crises

Panel Discussion, Free Admission
Thursday, June 5, at 7 p.m., William G. McGowan Theater
Presented in partnership with the U.S. Association of Former Members of Congress

The Constitution, as part of its checks and balances, assigns Congress the power to declare war and the President to oversee the conduct and the direction of the war. A panel moderated by Clinton White House Press Secretary Mike McCurry, and including former Speaker of the House Dennis Hastert, former Members of Congress Chris Shays and John Tanner, and author and investigative journalist Bob Woodward, will examine how this division of powers and responsibilities has been interpreted in the past, how military action was taken without congressional authorization, and how the legislative branch plays a significant role when our nation is faced by international crisis.

The Foundation for the National Archives is proud to sponsor public programs through the generous support of the William G. McGowan Charitable Fund, Inc. Visit us at archivesfoundation.org.

National Archives, Special Events Entrance, 7th Street and Constitution Avenue, NW
www.archives.gov  Reservations: https://giving.archivesfoundation.org/public-programs or 202-357-6814
2014 CAREER FAIR
June 5, 2014 • Washington, DC

The premier place for progressive job-seekers & organizations to connect on professional opportunities in 2014 & beyond.

WHEN: Thursday, June 5th • 11:00 AM - 5:00 PM
WHERE: NEA Headquarters
1201 16th St. NW, Washington, DC 20036

FEATURING:
- On-site career counseling
- Invaluable resume, networking & interview training
- Progressive organizations looking to hire for entry, mid, & senior level positions
- On-the-spot interviews with hiring organizations

REGISTER NOW:
Tickets are $10 for Democratic GAIN dues-paying members and $30 for non-members.

Not a member? Join Today!

Is your Organization hiring? Sign up here.
Interested in Sponsorship? Click here.

Networking Happy Hour to follow in NEA Atrium

Democratic GAIN is a national membership association that has been working since 2003 to provide training & support for progressive professionals & organizations. Putting the Pro in Progressive since 2003
Internships

NEW POSTING!!

The Initiative for Global Development (IGD) works to drive global poverty reduction by advancing catalytic business growth and investment in the developing world. We bring together an influential network of CEOs and senior executives with the interest and capacity to make strategic investments in high-need, high-potential regions, with a current focus on Africa. Working together, IGD fosters global connections, shares frontier market knowledge and insight, and promotes business-driven development to create economic growth and opportunity that improves the lives of the poor.

We are seeking qualified candidates for our Summer Internships in Communications and Business Development.

Applicants are encouraged to submit their applications as soon as possible. The internship is from June - August 2014. Visit IGD Career page at: http://www.igdleaders.org/about/careers/

NEW POSTING!!

The Department of Technology at the Democratic National Committee is recruiting interns to work on a variety of data analysis and engineering projects over the coming months at its headquarters in DC. This is a good opportunity for current students or recent grads with a variety of methodological backgrounds (e.g., statistics, econometrics, experimental research, programming) to get hands-on experience doing applied political research.

The specifics of our interns’ roles will depend upon each individual’s particular strengths and interests. Interns will have the opportunity to work with massive and complex political datasets and using them to build predictive models, develop innovative survey tools, and translate the results of our analyses into actionable information for end users. We are especially interested in candidates who will be available this summer.

More details about the position and instructions about how to apply can be found here: http://my.democrats.org/tech-internship
The National Consortium for the Study of Terrorism and Responses to Terrorism (START) is a research center, based at the University of Maryland, committed to the scientific study of the causes and human consequences of terrorism in the United States and around the world as well as related topics. START experts apply a range of research methods to the exploration of these questions in order to deliver findings based on the best available open-source evidence and data. At the heart of START’s work are the principles that the research it is conducting must be both scientifically rigorous and directly relevant to homeland security professionals. START is a Center of Excellence supported by the U.S. Department of Homeland Security and also receives funding and support from a variety of Federal agencies, private foundations, and universities.

The Internship Program
START offers unpaid internship experiences on many of its large-scale research projects, including START’s flagship research project, the Global Terrorism Database, with the center’s Special Projects Division as well as our HQ support teams such as Communications and Education. Throughout the course of their internship, participants are exposed to the most up-to-date theories, methods and information relating to the study of terrorism. They are versed in critical questions being tackled by homeland security practitioners, policy makers and researchers, and they are mentored in a successful, professional environment. The internship program is open to undergraduate and graduate students (as well as some recent graduates) in any related discipline from any institution. Interns typically work onsite at START headquarters and often receive academic credit for their participation. Each internship lasts for one semester (or summer term). Participants work at least 10 hours/week during the fall and spring semesters and 20 hours/week during the summer. Interns also participate in a program of enrichment and career development activities and receive mentoring from START researchers and staff.

Why choose an internship at START?
• Experience working with a large team of dynamic and experienced researchers.
• Exposure to cutting edge theories and methods.
• Deepen your understanding of current issues in terrorism and homeland security.
• Work on projects of immediate interest to the practitioner and policy community.
• hone and develop a range of transferable skills attractive to future employers.
• Opportunity to work with and meet other students and researchers with similar interests.
• Enrichment activities offering wide opportunities for learning and personal growth.
• Mentorship from START staff and researchers in a successful professional environment.
• Internships can be undertaken for academic credit.

General requirements
Applicants for all internships must:
• Have a good academic record.
• Demonstrate an interest in the subject matter.
• Be able to complete their internship work hours at the location listed in the description.
• Agree to attend orientation and training.
• Submit an application by the deadline, all application packets must include:
  - A complete application for the correct semester,
  - One page resume,
  - Cover letter,
  - Writing sample,
  - Unofficial transcripts.
Each project may have additional requirements, including minimum credit hours, preferred majors and compulsory meeting times. For specific requirements and information visit: www.start.umd.edu.

See reverse for list of Fall 2014 internships
RISK COMMUNICATION & COMMUNITY RESILIENCE RESEARCH INTERNSHIP

Be a part of the research government, non-profits and others rely upon to deliver important messages about impending storms, terrorist attacks, public health crises, and more.

The National Consortium for the Study of Terrorism and Responses to Terrorism’s (START) risk communication and community resilience team seeks two to four interns to work on at least one of the wide variety of research projects they will be involved with in fall 2014. As an intern on the team you will have the opportunity to assist with primary research, project reports, manuscripts for publication, funding proposals, program promotion and media outreach.

This position is 10 hours a week and offers networking opportunities, individual career mentoring, and weekly enrichment activities provided to interns by START.

To find out more about this internship opportunity please visit:
www.start.umd.edu/careers/

SAMPLE PROJECTS

Comprehensive Testing of Imminent Threat Messages for Mobile Devices (MDP)
Learn how public emergency messages sent to mobile devices impacts perceptions and decision making.

Training in Risk and Crisis Communication (TRACC)
Work with local, state, and federal government leaders to sharpen their communication skills surrounding risk and crisis events and contribute to ongoing research development.

Cybersecurity on Campus Networks (CCN)
Explore current trends in cybersecurity attacks and educate audiences on cyberhygiene practices.

QUALIFICATIONS

Required
• A record of academic achievement including excellent writing skills and attention to detail
• Ability to work independently
• Applicants must have a minimum of 60 university credits
• Ability to work at START headquarters at University of Maryland
• Microsoft Office Suite

Suggested
• Familiarity with communication, specifically risk and crisis communication
• A strong interest in research (completed coursework in research methods)
• Adobe Creative Suite
NEW POSTING!!

Summer Internship Program at Revolution Agency
Gain valuable first-hand experience in preparation for a career in public relations, communications and/or politics by interning with the boutique public affairs and advertising agency. Since Revolution is a fast-paced environment with a small staff, capable interns can make as much as they want out of the experience and gain real, transferable skills. Responsibilities include, but are not limited to tracking media coverage, coordinating the firm’s social media activities, updating and maintaining contact lists, distributing agency reports, drafting memos, developing client analytics, correspondence and updating the agency’s online profile. Additionally, general research and administrative tasks will be part of the daily work regimen.

Application Process
Revolution seeks interns whose work ethic and personal ambition rank among the highest quality of students. Candidates should be hard working, very detail oriented, and possess a strong interest in developing their research, writing, and communication skills. Prospective candidates should send a resume and cover letter to the attention of “Intern Coordinator” at: employment@revolution-agency.com. Once an application is received, a short 20-minute telephone interview will be scheduled with the applicant. There is no deadline for internship applications. Revolution accepts students for fall, winter, spring and summer terms; however, a 75-day commitment is required. Space is limited.

Revolution Agency - Background Information
Revolution Agency is an Alexandria, Virginia based consulting firm specializing in strategic counseling, public affairs management, advertising and digital/social media services. Revolution’s principal clients are associations, interest groups and Fortune 500 corporations with public advocacy interests. The agency competency is the design, implementation and ongoing management of advocacy campaigns in the public arena.

> For more information, please visit www.revolution-agency.com.