Dr. Wiley’s Weekly Brief
The GW Political Science Department Undergraduate Newsletter

In this newsletter:
- Fall internship opportunities
- Upcoming events

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Follow Us On Instagram! @GWU_PSC
Paid Opportunities

NEW POSTING!!

The Latin American desk for Reuters Television, based here in DC, is looking for regular freelance producers. The freelance producers work various shifts on Reuters’ Latin American desk, helping coordinate coverage between our bureaus in Latin America and our Washington office. The responsibilities involve: communicating with our field producers in Latin America, editing stories on the Avid system, researching background, translating shot lists and information from Spanish to English, writing scripts in English, and coordinating live shots for major events such as presidential elections. There are other responsibilities, of course, but those are the highlights. The majority of the work is desk-based, but opportunities to field produce locally do come up.

We are looking for people who understand journalism, who are proficient in spoken and written English and Spanish, and who can write clearly in English. We need freelancers who are enthusiastic and open to learning; we provide ample training (paid) before assigning them shifts. We are also looking for flexibility. There are many shifts available from week to week, but the majority that we need to fill are evenings and weekends. However, for the right person, it is a great opportunity to get your foot in the door at an international news agency and move onto bigger and better things within the company. Many who start out as freelancers eventually land staff jobs - we’re looking for new freelancers because two regular ones landed staff jobs.

The job pays $300 for a nine-hour dayside shift and $350 for a nine-hour nightside shift. We are located at 1333 H St NW (pretty much on the corner of H and 14th, two blocks away from the White House and National Press Building)

If you would like more details, contact Kristin.neubauer@thomsonreuters.com or 646-961-6622.

NEW POSTING!!

The RAISE HIGH FOR A HEALTHY U (RHHU) program is looking for you! We are looking for current GW undergraduates willing to give us feedback on an online learning website about eating and exercising in college.

For more information about testing out the online learning website, contact study staff at health4u@gwu.edu or call (202) 656-2894 to schedule your appointment today! Upon completion of testing the website, you will have the opportunity to receive up to a $25 Amazon gift card.
NEW POSTING!!

Overview:
Greenberg Quinlan Rosner is an internationally recognized survey research firm specializing in public opinion polls and focus groups. We work around the world for political campaigns and parties, public interest organizations and foundations as well as corporate crisis management and positioning. You can learn more about us at www.gqrr.com. GQR has an opening for a paid summer internship in our Washington, DC office focusing on domestic political issues. This internship will last for four months and is 40 hours per week.

Responsibilities:
We are seeking a full-time intern with excellent research, communication and organizational skills. Domestic interns gain an inside perspective on public opinion polling, learning what it is, how it works and how it's used in political campaigns; gain a better understanding of the importance of appropriate interpersonal skills, communication and teamwork; understand career path possibilities within the polling industry; and have an opportunity to work on a poll in some capacity.

Qualifications:
Past office experience and ability to handle multiple tasks are necessities. Familiarity with MS Office required, and an interest in public opinion research/campaign management is greatly appreciated.

If interested, see https://jobs-gqrr.icims.com/jobs/1014/domestic-team-intern/job
Events & Opportunities

NEW POSTING!!

ALLIANCE for JUSTICE

presents

AFJ’s Annual Luncheon for Interns and Summer Associates

Thursday, July 24th
Noon
Seats are limited

Venable LLP
575 7th Street NW
Washington, DC 20004

RSVP here

**Lunch will be provided**

Introductory remarks
Nan Aron
President, Alliance for Justice

Keynote speaker
Rep. Keith Ellison
(D-MN)

Congressman Keith Ellison (D-MN) says his guiding philosophy is based on “generosity and inclusion,” both important elements to public service and activism. From building prosperity for working families to promoting civil and human rights to pursuing environmental sustainability and more, Congressman Ellison brings passion and results to the causes he champions. Now, it’s time for you to champion your causes. Join Alliance for Justice and other young professionals for a lunchtime conversation with Rep. Ellison about timely policy issues and how you can become agents of change.
Register Today!
2014 Juvenile Justice Youth Summit

Scholarships Available!

Are you an emerging leader (ages 17-25) in your community? Are you also interested in juvenile justice reform? Do you know an emerging leader who is interested in juvenile justice reform?

The Coalition for Juvenile Justice (CJJ) and the Office of Juvenile Justice and Delinquency Prevention (OJJDP) are co-hosting the 2014 Juvenile Justice Youth Summit. The Summit will take place August 7-8, 2014 in Washington, DC. Register now!

The Youth Summit seeks to cultivate and empower a new generation of juvenile justice advocates. Over two days, youth participants will engage in skill-building, networking, and leadership development. Participants will learn the basics of juvenile justice and have the opportunity to delve into more detail on trending topics in juvenile justice reform. The event will also feature activities around the 40th Anniversary of the passage of the Juvenile Justice and Delinquency Prevention Act (JJDPA).

Scholarships Available!
CJJ and OJJDP are committed to increasing youth participation and engagement in juvenile justice reform and advocacy. We are excited to offer a limited number of participation scholarships for the 2014 Juvenile Justice Youth Summit. These are made available to youth (ages 17-25) looking to increase their working knowledge of the field. Full and partial scholarships are available for the following:

- Registration fee
- Travel (flight, train, mileage)
- Hotel (up to 2 nights)
- Per diem (based on current GSA rates)

Learn more about scholarship opportunities!

For questions, please contact Jonathan Litt, CJJ’s Field Relations Associate, at litt@juvjustice.org.
NEW POSTING!!


From October 20th to 24th 2014, the largest student-led political science conference will be taking place in Nijmegen, the Netherlands. Organised by the International Association for Political Science Students (IAPSS), the conference will bring together hundreds of students of political science and related studies from across the globe. The Convention will be organised by the Study Association for Political Science Students at Radboud University Nijmegen, ismus.

Register here!

Check out our website, join us on facebook or follow us on twitter!

IAPSS Autumn Convention
Facebook
Twitter
Internships

Intern with Congressman Amodei!

Congressman Amodei’s (NV-02) Washington, D.C. office is looking for fall interns! If interested, please contact Lauren Currie at Lauren.Currie@mail.house.gov.

Intern with US Embassies!

You can intern with U.S. Embassies around the world and in Washington, D.C. while you’re at school. Internships with U.S. Government agencies give you real experience working with government offices in the U.S. Department of State, the U.S. Agency for International Development, the Broadcasting Board of Governors, the Department of Agriculture, the Department of Commerce, the Department of Education, etc. Interns work about ten hours each week directly with their office to do research, social media, website design, data visualization, reporting, teaching, and much more!

We are now accepting applications for these unpaid opportunities until July 22, 2014. To be eligible to apply, you must be:

- A U.S. citizen
- A college or graduate/post-graduate student of freshman status or higher
- A part- or full-time student at an accredited U.S. college or university.

Please visit USAJOBS to apply today. Visit our forums if you have any questions, or to search for topics of interest. The forums can be found under Connect on the careers.state.gov website. You can also search our FAQs for more information.

NEW POSTING!!

Congresswoman Anna G. Eshoo is seeking qualified and interested interns for the Fall term in her Palo Alto, California and Washington, D.C. offices. These internships are Full-time and unpaid positions beginning in September and ending in December. Responsibilities include, but are not limited to, answering phones and responding to constituent inquiries as well as policy research and legislative writing. Candidates with affiliations to the 18th Congressional District are strongly encouraged to apply. Please complete the application located at http://eshoo.house.gov/uploads/intern_application.pdf and email it or any questions to RepEshoointernship@mail.house.gov. The deadline for interested applicants is August 15th.
JOB DESCRIPTION
Position: Internship – Government Relations, Latin America

PURPOSE: 6 month internship supporting the Government Relations team for Latin America.

CORE RESPONSIBILITIES
- Assist in monitoring, tracking, and reporting on legislative, regulatory and policy developments in Latin America.
- Prepare research reports on relevant topics; represent Millicom at industry and association events; and provide administrative support, including scheduling meetings, managing expenses, and booking travel.

QUALIFICATION AND EXPERIENCE
- Experience working with Latin America and/or the Telecommunications industry is preferred but not required.
- Excellent verbal and written communication in both English and Spanish
- Skill in compiling, evaluating, and presenting information
- Strong relationship-building skills; excellent problem-solving and negotiating skills
- Experience in policy analysis and research; ability to participate in meetings and interact with all levels of staff and government officials
- Proficiency in Microsoft Word, Excel and PowerPoint
- Strong project management skills and attention to detail; and ability to work both independently and in a team environment.

CORE COMPETENCIES
- High impact, driven to make things happen.
- High level of personal integrity, and the ability to professionally handle confidential matters and exude the appropriate level of judgment, maturity and gravitas
- Ability to work effectively with a wide range of cultures in a diverse community and to work collaboratively with teams throughout the organization

If interested, email your resume to: Lucy Gauthier: Luz.Gauthier@Millicom.com, Daniela Cuellar: Daniela.Cuellar@Millicom.com
Intern with the Office of the Historian!

JOB DESCRIPTION
The Office of the Historian seeks an unpaid intern with a strong interest in history. Responsibilities include assistance in day-to-day office operations, significant historical research, and other special projects as assigned. The intern must be highly motivated, collaborative, and possess excellent research and computer skills.

APPLICANT INSTRUCTIONS
No phone calls please. Email a cover letter, resume, and brief writing sample (no more than 5 pages) to history@mail.house.gov (PDF preferred) or fax to 202-226-2931. Please include “History Internship Fall 2014” in the subject line of the email.

Position Available: Intern
Office/Location: U.S. House of Representatives, Washington, D.C.
Closing Date: July 25, 2014
Salary Level/Range: Unpaid
Proposed Starting Date: September 2014
End Date: December 2014

NEW POSTING!!

Congressman Ed Perlmutter is seeking interns for the fall semester in his Washington, D.C. office. Qualified candidates should possess an avid interest in the legislative process, excellent writing and communication skills, and a desire to gain experience in a fast-paced work environment.

Responsibilities include interacting with constituents over the phone, conducting policy research, attending legislative hearings and briefings, drafting constituent correspondence, and leading tours of the US Capitol.

Applicants must be an undergraduate or graduate student. Students with Colorado ties are encouraged to apply, but are not required. Full time and part time candidates will be considered.

Please send a cover letter, resume, and a short 1-2 page writing sample to Eddie.Wytkind@mail.house.gov with “Perlmutter Fall Internship” in the subject line.
NEW POSTING!!

The Department of Transportation, Office of Inspector General, would like to inform you of a recurring undergraduate internship opportunity, and that we are currently accepting fall applications.

The internship allows students the opportunity to work with the Office of Inspector General's Office of Legal Counsel and Office of Legal, Legislative, and External Affairs. It is a great opportunity for undergraduate students to gain experience in the federal government and legal fields by working alongside OIG attorneys and Congressional Affairs Officers.

The fall term application process is ongoing, and applications will be accepted until August 1st.

http://www.oig.dot.gov/internship-programs#legal-legislative-external-affairs

NEW POSTING!!

Midwest Democrat Seeks Intern

Interns will work in a fast-paced office of Congresswoman Gwen Moore (WI-04), gaining valuable exposure and knowledge of the legislative process and the United States Congress. Intern responsibilities include greeting constituents, handling constituent phone calls, opening and sorting mail, giving Capitol Tours, and assisting staff with administrative tasks. Interns will also have the opportunity to conduct legislative research, assist with correspondence, as well as attend some Capitol Hill briefings, congressional hearings, and press events. This internship is unpaid.

Qualifications:
Interns must have a good attitude, strong work ethic, and excellent written and oral communication skills. Successful interns will be able to find information with little assistance, be able to work both independently as well as part of a team environment, and have strong attention to detail. Applicants should have working knowledge of current events and policy topics, as well as an interest in American Government. Wisconsin ties a plus.

Requirements:
Interns must be able to commit to at least two full days per week (9:00 am- 6:00 pm). Please submit resume and 2 one page writing samples to Nairobi.cratic@mail.house.gov by August 15th, 2014.
NEW POSTING!!

The Spring 2015 White House Internship Program is now open! The White House Internship Program provides a unique opportunity to gain valuable professional experience and build leadership skills. This hands-on program is designed to mentor and cultivate today’s young leaders, strengthen their understanding of the Executive Office of the President and engage them in public service opportunities.

A complete application includes: short answers, two essay questions, a one-page resume, and two letters of recommendation. The deadline to apply for the spring program is September 7, 2014.

For more information and to apply, please visit http://www.whitehouse.gov/internships.
NEW POSTING!!

REQUEST FOR APPLICATIONS: FELLOWSHIP PROGRAM

The National Sleep Foundation (NSF) is issuing a request for applications for two Fellow positions — Health Policy Fellow and Education Fellow. The NSF Fellowship Program allows healthcare professionals to contribute to NSF’s mission while gaining specialized training and experience.

EDUCATION FELLOW

The selected Education Fellow will help advance NSF’s sleep health education program for primary healthcare professionals. Applications must be submitted by August 15, 2014 to receive full consideration. Read the full announcement and application instructions.

HEALTH POLICY FELLOW

The selected Health Policy Fellow will help advance NSF’s sleep health public policy agenda. Health Policy Fellow applications must be submitted by November 3, 2014 to receive full consideration. Read the full announcement and application instructions.

For the latest on the National Sleep Foundation, visit sleepfoundation.org

NEW POSTING!!

The Japan Information and Culture Center has opened the internship application period for the upcoming Fall semester! The application information may be found at: http://www.us.emb-japan.go.jp/jicc/employment.html#intern.
NEW POSTING!!

Virginia Victory 2014 Organizing Fellowship Program

To reelect Senator Mark Warner and Democrats down the ticket in Virginia, we will mobilize a grassroots infrastructure that deeply values empowering staff and volunteers by building their organizing skills through trainings and leadership opportunities. We know that our power lies in the people behind this movement, and investments in them pay great dividends at every level of our organization. VA Victory Organizing Fellows are a key part of building people power in our communities and campuses across the Commonwealth.

Our Organizing Fellowship Program will train and develop the next generation of community organizers and will help the campaign expand its outreach efforts in communities throughout the country. Organizing is inspiring but difficult work, so only those with a serious interest should apply. Organizing Fellows who complete the program will leave with a full understanding of the most effective tools and methods that organizers use to make change in their communities. This program is often a first step in preparing for employment on future political campaigns. You will learn what it takes to mobilize volunteers, connect with diverse communities, and finish a campaign with a strong Get Out The Vote effort. The VA Victory Organizing Fellowship is an unpaid program starting as early as August 1 and runs through Election Day.

Organizing Fellows will:
- Engage potential new volunteers through phone calls and canvassing.
- Hold one-on-one meetings with potential volunteers and campus organizers to discuss shared goals and strategy, develop relationships, and plan events.
- Engage new voters by organizing voter registration drives at community events.
- Enter, organize, and maintain data from all of our interactions in communities.
- Use social networks to help amplify our message and talk about our work.
- Hold house meetings to bring supporters together in communities to strategize about what the campaign should look like locally.
- Recruit, coach, and develop local teams of individuals who are willing to work together to hold outreach events with other potential volunteers and voters.
- Plan and execute events with other campaign staff and Organizing Fellows.

Candidates for the VA Victory Organizing Fellowship Program must be:
- Enthusiastic about helping to re-elect Senator Warner and other Democrats
- Willing to work long and irregular hours at times, potentially including weekends (these will be determined by you and the staff member you work with)
- Willing to commit to 15+ hours a week for a part-time fellowship or 40+ hours a week for a full-time fellowship.

Applications are being accepted and processed on a rolling basis until the program is full, but it is filling up quickly. Apply now before we have reached capacity. Send your resume and a one-page statement of interest to jeff.allen@vavictory2014.org
NEW POSTING!!

ASHOKA INNOVATORS FOR THE PUBLIC

You know you want to make an impact in the world. You value innovative design and high-impact entrepreneurship. But how will you make that difference on a global scale? For decades, Ashoka has identified and invested in social entrepreneurs around the world in the effort to foster positive systemic change. The Ashoka Internship Program is designed to give students and recent graduates a hands-on experience in a dynamic non-profit organization that is a pioneer in the sphere of social innovation.

Interns are a fundamental part of the Ashoka team. Every year Ashoka accepts 30 interns into the Fall Internship Program that runs from early September to late-November. All internships are unpaid, but Ashoka will work with students and their universities to help attain academic credit or funding. Interns will work in a challenging and fast-paced environment, which will expose them to leading figures and trends in the field of social entrepreneurship. Interns in previous years have worked closely with full-time employees to improve program metrics, research new regional projects, and develop strategic partnerships with universities and businesses, among much more.

Requirements:

- Current undergraduate and graduate students, or recent graduates
- Strong entrepreneurial mindset and written/oral communication skills
- Ability to commute to our Global Office in Washington, D.C./Arlington VA
- Time commitment of approximately 20 hours a week

How to apply:

Please apply online at www.ashoka.org/getinvolved/team and be sure to include a PDF version of your resume.
NEW POSTING!!

Intern for Arizona’s First Congressional District!

The Office of Congresswoman Ann Kirkpatrick (AZ-01) is now accepting resumes for Internships in our Washington, D.C., office!

Intern duties vary, but may include:

- Constituent Correspondence
- Capitol Tours
- Legislative Research
- Attending Hearings and Briefings
- Assisting with Communications Tasks

Internships provide a tremendous opportunity to learn about the legislative process and to become more familiar with how our government operates. Interns are a vital part of our office operations and will gain invaluable work experience.

*Because internships are highly competitive, we encourage applicants to apply early. Please submit a cover letter and resume to Sam.Frisby@mail.house.gov*

*For more information please visit our website at: Kirkpatrick.house.gov/services/internships*

*All internships are unpaid, but students may earn credit through their universities.*
The Institute for Women’s Policy Research (IWPR), located in Washington, D.C., conducts rigorous research and disseminates its findings to address the needs of women, promote public dialogue, and strengthen families, communities and societies. IWPR is committed to assisting the professional development of students and graduates interested in economic justice for women. IWPR's internship program is designed to provide participants with challenging work experiences under the guidance and supervision of staff with extensive knowledge of women's policy issues, social science research, and non-profit management.

**Fall 2014 & Spring 2015 Internships** (min 10 hours per week)

**Research Internship.** Interns will provide administrative and research support to researchers. Duties include: assisting with literature reviews and data collection; designing charts, graphs and tables; answering phones; and filing. Qualifications: Strong organizational skills, good interpersonal skills, interest in policy research and women’s issues; and experience with statistics, economics or social sciences through coursework. Familiarity with Microsoft Word and Excel required; knowledge of STATA, SPSS, SAS, or graphics software a plus. Qualitative research skills also a plus. Research areas for Fall 2014 and Spring 2015 include: The quality of women’s jobs, including wages, access to health insurance, paid sick leave, and workplace flexibility; The work and welfare experiences of low-income women at the state and national levels; Increasing access to higher education and non-traditional jobs for low-income women; Expanding access to income supports for women such as Unemployment Insurance and Family Leave; Strategies for improving child care access, affordability, and quality; Older women's economic issues, including social security and pensions; The economic status of women and girls, women of color, and immigrant women across the United States.

**Communications and Outreach Internship.** Intern will provide administrative and editorial support to the communications team. Duties include: assisting with proofreading; distributing e-newsletters and new releases; updating IWPR blogs and social media; building media lists and managing databases; tracking news clips; assisting with layout and design of IWPR products; answering phones; and filing. Qualifications: Creative, innovative, and detail-oriented individual with good writing and computer skills; knowledge and experience with Twitter, Facebook, and LinkedIn; knowledge of Adobe InDesign, Adobe Photoshop, Quark Xpress, or other desktop publishing software preferred; layout and web design experience with content management systems (CMS) a plus.

**Development Internship.** Intern will help the development team with direct mail, grant-writing, funder research, and other elements of nonprofit fundraising. IWPR receives support from foundations and government agencies, as well as individual and organizational supporters. Qualifications: Should have an interest in fundraising and nonprofit management; familiarity with Microsoft Excel and prior experience with fundraising at any level is desirable, but not required; basic computer skills required and prior experience working with donor databases preferred.

**Accounting and Human Resources Internship.** Interns will provide support to the Director of Finance and Human resources. Duties include: expense allocations, accounts payable tasks, data entry; filing; copying; and tracking and organizing financial and personnel records. Qualifications: Strong organizational skills; good interpersonal skills; experience with or interest in nonprofit accounting, and office administration through coursework or previous internships. Familiarity with Microsoft Word and Excel required; knowledge of Quickbooks or other accounting software a plus.

**To Apply,** submit a cover letter specifying the internship for which they are applying, a resume, and a writing sample of 3-5 pages to Lindsey Reichlin, the Internship Coordinator, at internships@iwpr.org. *Please submit all application materials in one PDF or Word document, and specify the internship for which you are applying in the subject line of your email.*

Applications for Fall Internships (Sept-Dec) are accepted on a rolling basis until **August 25, 2014.** Applications for Spring Internships (Jan-May) are accepted on a rolling basis until **December 15, 2014.** Please direct any questions to Lindsey Reichlin, the Internship Coordinator, at internships@iwpr.org. *No phone calls please.*
NEW POSTING!!

We are seeking applicants for our fall internship program at the Economic Development Administration (EDA), U.S. Department of Commerce. EDA’s mission is to lead the federal economic development agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy. As the only federal agency, EDA drives collaborative regional economic development initiatives that lead to job creation.

The EDA Internship program is a part-time unpaid opportunity but a travel stipend can be provided. The program will run from Monday, September 8 to Friday, December 5. Applicants must demonstrate a strong interest in public policy, governmental affairs, legislative affairs, public affairs, business and/or community engagement. Interns will also have tours and meetings with Senior Leaders in government.

All Interns Must Be:
• A U.S. Citizen
• Eighteen years of age on or before the first day of the internship
• Enrolled in an undergraduate or graduate program at a college, community college, or university that is recognized by the U.S. Department of Education
• Be able to pass a comprehensive background/security investigation

EDA Internship Program Offices:
• Office of the Assistant Secretary
• Office of External Affairs
• Legislative Affairs
• Public Affairs
• Office of Regional Affairs
• Finance
• Performance and National Programs Division
• Regional Offices in Atlanta, Chicago, Denver, Philadelphia, Austin, and Seattle

Please send your resume and cover letter to Pamela Bell, Administrative Assistant to the Assistant Secretary, at PBell@eda.gov by Friday, August 1. Please indicate your top three choices of office preference in your cover letter.