Dr. Wiley’s Weekly Brief
The GW Political Science Department Undergraduate Newsletter

In this newsletter:
- Fall internship opportunities
- Upcoming events

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Paid Opportunities

Work with Reuters!

The Latin American desk for Reuters Television, based here in DC, is looking for regular freelance producers. The freelance producers work various shifts on Reuters’ Latin American desk, helping coordinate coverage between our bureaus in Latin America and our Washington office. The responsibilities involve: communicating with our field producers in Latin America, editing stories on the Avid system, researching background, translating shot lists and information from Spanish to English, writing scripts in English, and coordinating live shots for major events such as presidential elections. There are other responsibilities, of course, but those are the highlights. The majority of the work is desk-based, but opportunities to field produce locally do come up.

We are looking for people who understand journalism, who are proficient in spoken and written English and Spanish, and who can write clearly in English. We need freelancers who are enthusiastic and open to learning; we provide ample training (paid) before assigning them shifts. We are also looking for flexibility. There are many shifts available from week to week, but the majority that we need to fill are evenings and weekends. However, for the right person, it is a great opportunity to get your foot in the door at an international news agency and move onto bigger and better things within the company. Many who start out as freelancers eventually land staff jobs - we’re looking for new freelancers because two regular ones landed staff jobs.

The job pays $300 for a nine-hour dayside shift and $350 for a nine-hour nightside shift. We are located at 1333 H St NW (pretty much on the corner of H and 14th, two blocks away from the White House and National Press Building)

If you would like more details, contact Kristin.neubauer@thomsonreuters.com or 646-961-6622.

The RAISE HIGH FOR A HEALTHY U (RHHU) program is looking for you! We are looking for current GW undergraduates willing to give us feedback on an online learning website about eating and exercising in college.

For more information about testing out the online learning website, contact study staff at health4u@gwu.edu or call (202) 656-2894 to schedule your appointment today! Upon completion of testing the website, you will have the opportunity to receive up to a $25 Amazon gift card.
Greenberg Quinlan Rosner is an internationally recognized survey research firm specializing in public opinion polls and focus groups. We work around the world for political campaigns and parties, public interest organizations and foundations as well as corporate crisis management and positioning. You can learn more about us at www.gqrr.com. GQR has an opening for a paid summer internship in our Washington, DC office focusing on domestic political issues. This internship will last for four months and is 40 hours per week.

**Responsibilities:**
We are seeking a full-time intern with excellent research, communication and organizational skills. Domestic interns gain an inside perspective on public opinion polling, learning what it is, how it works and how it’s used in political campaigns; gain a better understanding of the importance of appropriate interpersonal skills, communication and teamwork; understand career path possibilities within the polling industry; and have an opportunity to work on a poll in some capacity.

**Qualifications:**
Past office experience and ability to handle multiple tasks are necessities. Familiarity with MS Office required, and an interest in public opinion research/campaign management is greatly appreciated.

If interested, see https://jobs-gqrr.icims.com/jobs/1014/domestic-team-intern/job

**NEW POSTING!!**

DC City Council race hiring short term canvassers to begin immediately. Commitment to progressive values, a strong work ethic, and the ability to interface with the public is required. Strong performance can lead to more opportunities with the campaign.

$15/hour with possible performance bonus.

If interested, send your resume and a short statement of interest to dccampaignjobs@gmail.com
Events & Opportunities

presents

AFJ’s Annual Luncheon for Interns and Summer Associates

Thursday, July 24th
Noon
Seats are limited

Venable LLP
575 7th Street NW
Washington, DC 20004

RSVP here

**Lunch will be provided**

Introductory remarks
Nan Aron
President, Alliance for Justice

Keynote speaker
Rep. Keith Ellison
(D-MN)

Congressman Keith Ellison (D-MN) says his guiding philosophy is based on “generosity and inclusion,” both important elements to public service and activism. From building prosperity for working families to promoting civil and human rights to pursuing environmental sustainability and more, Congressman Ellison brings passion and results to the causes he champions. Now, it’s time for you to champion your causes. Join Alliance for Justice and other young professionals for a lunchtime conversation with Rep. Ellison about timely policy issues and how you can become agents of change.

From **October 20th to 24th 2014**, the largest student-led political science **conference** will be taking place in Nijmegen, the Netherlands. Organised by the International Association for Political Science Students (IAPSS), the conference will bring together hundreds of **students of political science and related studies** from across the globe. The Convention will be organised by the Study Association for Political Science Students at Radboud University Nijmegen, ismus.

[Register here!]

Check out our website, join us on facebook or follow us on twitter!

IAPSS Autumn Convention

Facebook

Twitter
Internships

Intern with Congresswoman Eshoo!
Congresswoman Anna G. Eshoo is seeking qualified and interested interns for the Fall term in her Palo Alto, California and Washington, D.C. offices. These internships are Full-time and unpaid positions beginning in September and ending in December. Responsibilities include, but are not limited to, answering phones and responding to constituent inquiries as well as policy research and legislative writing. Candidates with affiliations to the 18th Congressional District are strongly encouraged to apply. Please complete the application located at http://eshoo.house.gov/uploads/intern_application.pdf and email it or any questions to RepEshoointernship@mail.house.gov. The deadline for interested applicants is August 15th.

NEW POSTING!!

Internship opportunity in The Kauffman Group, a small, fast-paced Democratic fundraising firm working directly for the National Finance Directors and Deputies to raise money for a variety of Democratic Senators. Interns will assist in all aspects of planning and implementing fundraising events including: making fundraising calls, overseeing logistical details, maintaining commitment sheets and implementing donor follow up plans. They will also build relationships with co-hosts and coordinate with them prior to and during events. Interns will have the chance to attend fundraising events and help on site. They will help write detailed briefings for candidates, research donor history, assist in creation of call sheets for candidates, maintain call book and record of receipts from national donors, and assist in resolution of national compliance issues.

The internship is available at the start of the Fall Semester. Please send a resume and cover letter to Josh Kramer at josh@kauffmangroup.net.
NEW POSTING!!

Advanced Network Strategies, LLC
236 Massachusetts Avenue NE • Suite 603 • Washington, DC • (202) 543-5777 Phone

Company Description
Advanced Network Strategies is a Democratic Campaign Fundraising firm located on Capitol Hill specializing in contributions from interest groups. The firm’s twelve clients cover a wide range of knowledge, expertise, and geography. Its client roster currently boasts 12 Members of Congress including Mike Thompson (CA), Bennie Thompson (MS), Collin Peterson (MN), John Larson (CT), Emanuel Cleaver (MO), Hank Johnson (GA), Jim Cooper (TN), Janice Hahn (CA), Luis Gutierrez (IL), Robin Kelly (IL), Michelle Lujan Grisham (NM), and Marcia Fudge (OH). While specializing in fundraising here in Washington, DC, ANS also handles our clients’ events across the country.

Job Description
Our internship provides a high level of exposure to the political process for students interested in a career in politics. Interns will interact with Members of Congress, Lobbyists, and Hill Staffers on a daily basis. Additionally, the firm consists of only two paid employees, making our intern a valuable and necessary part of the office. While the job does include some data entry, the vast majority of our intern’s responsibilities involve direct interaction with our clients and potential contributors. Interns will be responsible for planning and executing fundraisers, conducting research on potential donors, staffing Members of Congress, as well as soliciting contributions from interest groups and individuals. This is an unpaid internship.

Job Qualifications
The ideal candidate would be well-versed in current events (e.g. read a newspaper daily), have excellent phone presence, be able to multi-task in a fast-paced environment, be responsive and decisive. Because our interns spend so much of their time interacting with Members and their staffs, candidates must be mature, professional, and a quick-study.

To Apply
To apply, please send a copy of your resume to Julie Vieburg at JVieburg@gmail.com.
Intern with Congressman Perlmutter!

Congressman Ed Perlmutter is seeking interns for the fall semester in his Washington, D.C. office. Qualified candidates should possess an avid interest in the legislative process, excellent writing and communication skills, and a desire to gain experience in a fast-paced work environment. Responsibilities include interacting with constituents over the phone, conducting policy research, attending legislative hearings and briefings, drafting constituent correspondence, and leading tours of the US Capitol.

Applicants must be an undergraduate or graduate student. Students with Colorado ties are encouraged to apply, but are not required. Full time and part time candidates will be considered.

Please send a cover letter, resume, and a short 1-2 page writing sample to Eddie.Wytkind@mail.house.gov with “Perlmutter Fall Internship” in the subject line.

NEW POSTING!!

Fall 2014 Internship Program at Revolution Agency

Gain valuable first-hand experience in preparation for a career in public relations, communications and/or politics by interning with the boutique public affairs and advertising agency Revolution. Since Revolution is a fast-paced environment with a small staff, capable interns can make as much as they want out of the experience and gain real, transferable skills. Responsibilities include, but are not limited to tracking media coverage, coordinating the firm’s social media activities, updating and maintaining contact lists, distributing agency reports, drafting memos, developing client analytics, correspondence and updating the agency’s online profile. Additionally, general research and administrative tasks will be part of the daily work regimen.

Revolution seeks interns whose work ethic and personal ambition rank among the highest quality of students. Candidates should be hard working, very detail oriented, and possess a strong interest in developing their research, writing, and communication skills. Prospective candidates should send a resume and cover letter to the attention of “Intern Coordinator” at employment@revolution-agency.com. Once an application is received, a short 20-minute telephone interview will be scheduled with the applicant. There is no deadline for internship applications. Revolution accepts students for fall, winter, spring and summer terms; however, a 75-day commitment is required. Space is limited.

Revolution Agency is an Alexandria, Virginia based consulting firm specializing in strategic counseling, public affairs management, advertising and digital/social media services. Revolution’s principal clients are associations, interest groups and Fortune 500 corporations with public advocacy interests. The agency competency is the design, implementation and ongoing management of advocacy campaigns in the public arena.

For more information, please visit www.revolution-agency.com.
The Department of Transportation, Office of Inspector General, would like to inform you of a recurring undergraduate internship opportunity, and that we are currently accepting fall applications.

The internship allows students the opportunity to work with the Office of Inspector General’s Office of Legal Counsel and Office of Legal, Legislative, and External Affairs. It is a great opportunity for undergraduate students to gain experience in the federal government and legal fields by working alongside OIG attorneys and Congressional Affairs Officers.

The fall term application process is ongoing, and applications will be accepted until August 1st.

http://www.oig.dot.gov/internship-programs#legal-legislative-external-affairs

**Midwest Democrat Seeks Intern**

Interns will work in a fast-paced office of Congresswoman Gwen Moore (WI-04), gaining valuable exposure and knowledge of the legislative process and the United States Congress. Intern responsibilities include greeting constituents, handling constituent phone calls, opening and sorting mail, giving Capitol Tours, and assisting staff with administrative tasks. Interns will also have the opportunity to conduct legislative research, assist with correspondence, as well as attend some Capitol Hill briefings, congressional hearings, and press events. This internship is unpaid.

Qualifications:
Interns must have a good attitude, strong work ethic, and excellent written and oral communication skills. Successful interns will be able to find information with little assistance, be able to work both independently as well as part of a team environment, and have strong attention to detail. Applicants should have working knowledge of current events and policy topics, as well as an interest in American Government. Wisconsin ties a plus.

Requirements:
Interns must be able to commit to at least two full days per week (9:00 am-6:00 pm). Please submit resume and 2 one page writing samples to Nairobi.critical@mail.house.gov by August 15th, 2014.
The Spring 2015 White House Internship Program is now open! The White House Internship Program provides a unique opportunity to gain valuable professional experience and build leadership skills. This hands-on program is designed to mentor and cultivate today’s young leaders, strengthen their understanding of the Executive Office of the President and engage them in public service opportunities.

A complete application includes: short answers, two essay questions, a one-page resume, and two letters of recommendation. The deadline to apply for the spring program is September 7, 2014.

For more information and to apply, please visit http://www.whitehouse.gov/internships.
REQUEST FOR APPLICATIONS: FELLOWSHIP PROGRAM

The National Sleep Foundation (NSF) is issuing a request for applications for two Fellow positions — Health Policy Fellow and Education Fellow. The NSF Fellowship Program allows healthcare professionals to contribute to NSF’s mission while gaining specialized training and experience.

EDUCATION FELLOW

The selected Education Fellow will help advance NSF’s sleep health education program for primary healthcare professionals. Applications must be submitted by August 15, 2014 to receive full consideration. Read the full announcement and application instructions.

HEALTH POLICY FELLOW

The selected Health Policy Fellow will help advance NSF’s sleep health public policy agenda. Health Policy Fellow applications must be submitted by November 3, 2014 to receive full consideration. Read the full announcement and application instructions.

For the latest on the National Sleep Foundation, visit sleepfoundation.org

Intern with Japan Information and Culture Center!

The Japan Information and Culture Center has opened the internship application period for the upcoming Fall semester! The application information may be found at: http://www.us.emb-japan.go.jp/jicc/employment.html#intern.
Virginia Victory 2014 Organizing Fellowship Program

To reelect Senator Mark Warner and Democrats down the ticket in Virginia, we will mobilize a grassroots infrastructure that deeply values empowering staff and volunteers by building their organizing skills through trainings and leadership opportunities. We know that our power lies in the people behind this movement, and investments in them pay great dividends at every level of our organization. VA Victory Organizing Fellows are a key part of building people power in our communities and campuses across the Commonwealth.

Our Organizing Fellowship Program will train and develop the next generation of community organizers and will help the campaign expand its outreach efforts in communities throughout the country. Organizing is inspiring but difficult work, so only those with a serious interest should apply. Organizing Fellows who complete the program will leave with a full understanding of the most effective tools and methods that organizers use to make change in their communities. This program is often a first step in preparing for employment on future political campaigns. You will learn what it takes to mobilize volunteers, connect with diverse communities, and finish a campaign with a strong Get Out The Vote effort. The VA Victory Organizing Fellowship is an unpaid program starting as early as August 1 and runs through Election Day.

Organizing Fellows will:
- Engage potential new volunteers through phone calls and canvassing.
- Hold one-on-one meetings with potential volunteers and campus organizers to discuss shared goals and strategy, develop relationships, and plan events.
- Engage new voters by organizing voter registration drives at community events.
- Enter, organize, and maintain data from all of our interactions in communities.
- Use social networks to help amplify our message and talk about our work.
- Hold house meetings to bring supporters together in communities to strategize about what the campaign should look like locally.
- Recruit, coach, and develop local teams of individuals who are willing to work together to hold outreach events with other potential volunteers and voters.
- Plan and execute events with other campaign staff and Organizing Fellows.

Candidates for the VA Victory Organizing Fellowship Program must be:
- Enthusiastic about helping to re-elect Senator Warner and other Democrats
- Willing to work long and irregular hours at times, potentially including weekends (these will be determined by you and the staff member you work with)
- Willing to commit to 15+ hours a week for a part-time fellowship or 40+ hours a week for a full-time fellowship.

Applications are being accepted and processed on a rolling basis until the program is full, but it is filling up quickly. Apply now before we have reached capacity. Send your resume and a one-page statement of interest to jeff.allen@vavictory2014.org
ASHOKA INNOVATORS FOR THE PUBLIC

You know you want to make an impact in the world. You value innovative design and high-impact entrepreneurship. But how will you make that difference on a global scale? For decades, Ashoka has identified and invested in social entrepreneurs around the world in the effort to foster positive systemic change. The Ashoka Internship Program is designed to give students and recent graduates a hands-on experience in a dynamic non-profit organization that is a pioneer in the sphere of social innovation.

Interns are a fundamental part of the Ashoka team. Every year Ashoka accepts 30 interns into the Fall Internship Program that runs from early September to late-November. All internships are unpaid, but Ashoka will work with students and their universities to help attain academic credit or funding. Interns will work in a challenging and fast-paced environment, which will expose them to leading figures and trends in the field of social entrepreneurship. Interns in previous years have worked closely with full-time employees to improve program metrics, research new regional projects, and develop strategic partnerships with universities and businesses, among much more.

Requirements:

- Current undergraduate and graduate students, or recent graduates
- Strong entrepreneurial mindset and written/oral communication skills
- Ability to commute to our Global Office in Washington, D.C./Arlington VA
- Time commitment of approximately 20 hours a week

How to apply:

Please apply online at www.ashoka.org/getinvolved/team and be sure to include a PDF version of your resume.
Intern for Arizona’s First Congressional District!

The Office of Congresswoman Ann Kirkpatrick (AZ-01) is now accepting resumes for Internships in our Washington, D.C., office!

Intern duties vary, but may include:

- Constituent Correspondence
  - Capitol Tours
  - Legislative Research
- Attending Hearings and Briefings
- Assisting with Communications Tasks

Internships provide a tremendous opportunity to learn about the legislative process and to become more familiar with how our government operates. Interns are a vital part of our office operations and will gain invaluable work experience.

Because internships are highly competitive, we encourage applicants to apply early. Please submit a cover letter and resume to Sam.Frisby@mail.house.gov

For more information please visit our website at: Kirkpatrick.house.gov/services/internships

*All internships are unpaid, but students may earn credit through their universities.*
The Institute for Women’s Policy Research (IWPR), located in Washington, D.C., conducts rigorous research and disseminates its findings to address the needs of women, promote public dialogue, and strengthen families, communities and societies. IWPR is committed to assisting the professional development of students and graduates interested in economic justice for women. IWPR's internship program is designed to provide participants with challenging work experiences under the guidance and supervision of staff with extensive knowledge of women's policy issues, social science research, and non-profit management.

**Fall 2014 & Spring 2015 Internships** (min 10 hours per week)

**Research Internship.** Interns will provide administrative and research support to researchers. Duties include: assisting with literature reviews and data collection; designing charts, graphs and tables; answering phones; and filing. Qualifications: Strong organizational skills, good interpersonal skills, interest in policy research and women’s issues; and experience with statistics, economics or social sciences through coursework. Familiarity with Microsoft Word and Excel required; knowledge of STATA, SPSS, SAS, or graphics software a plus. Qualitative research skills also a plus. Research areas for Fall 2014 and Spring 2015 include: The quality of women’s jobs, including wages, access to health insurance, paid sick leave, and workplace flexibility; The work and welfare experiences of low-income women at the state and national levels; Increasing access to higher education and non-traditional jobs for low-income women; Expanding access to income supports for women such as Unemployment Insurance and Family Leave; Strategies for improving child care access, affordability, and quality; Older women's economic issues, including social security and pensions; The economic status of women and girls, women of color, and immigrant women across the United States.

**Communications and Outreach Internship.** Intern will provide administrative and editorial support to the communications team. Duties include: assisting with proofreading; distributing e-newsletters and new releases; updating IWPR blogs and social media; building media lists and managing databases; tracking news clips; assisting with layout and design of IWPR products; answering phones; and filing. Qualifications: Creative, innovative, and detail-oriented individual with good writing and computer skills; knowledge and experience with Twitter, Facebook, and LinkedIn; knowledge of Adobe InDesign, Adobe Photoshop, Quark Xpress, or other desktop publishing software preferred; layout and web design experience with content management systems (CMS) a plus.

**Development Internship.** Intern will help the development team with direct mail, grant-writing, funder research, and other elements of nonprofit fundraising. IWPR receives support from foundations and government agencies, as well as individual and organizational supporters. Qualifications: Should have an interest in fundraising and nonprofit management; familiarity with Microsoft Excel and prior experience with fundraising at any level is desirable, but not required; basic computer skills required and prior experience working with donor databases preferred.

**Accounting and Human Resources Internship.** Interns will provide support to the Director of Finance and Human resources. Duties include: expense allocations, accounts payable tasks, data entry; filing; copying; and tracking and organizing financial and personnel records. Qualifications: Strong organizational skills; good interpersonal skills; experience with or interest in nonprofit accounting, and office administration through coursework or previous internships. Familiarity with Microsoft Word and Excel required; knowledge of Quickbooks or other accounting software a plus.

**To Apply,** submit a cover letter specifying the internship for which they are applying, a resume, and a writing sample of 3-5 pages to Lindsey Reichlin, the Internship Coordinator, at internships@iwpr.org. *Please submit all application materials in one PDF or Word document, and specify the internship for which you are applying in the subject line of your email.*

Applications for Fall Internships (Sept-Dec) are accepted on a rolling basis until **August 25, 2014.** Applications for Spring Internships (Jan-May) are accepted on a rolling basis until **December 15, 2014.** Please direct any questions to Lindsey Reichlin, the Internship Coordinator, at internships@iwpr.org. *No phone calls please.*
We are seeking applicants for our fall internship program at the Economic Development Administration (EDA), U.S. Department of Commerce. EDA’s mission is to lead the federal economic development agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy. As the only federal agency, EDA drives collaborative regional economic development initiatives that lead to job creation.

The EDA Internship program is a part-time unpaid opportunity but a travel stipend can be provided. The program will run from Monday, September 8 to Friday, December 5. Applicants must demonstrate a strong interest in public policy, governmental affairs, legislative affairs, public affairs, business and/or community engagement. Interns will also have tours and meetings with Senior Leaders in government.

**All Interns Must Be:**  
• A U.S. Citizen  
• Eighteen years of age on or before the first day of the internship  
• Enrolled in an undergraduate or graduate program at a college, community college, or university that is recognized by the U.S. Department of Education  
• Be able to pass a comprehensive background/security investigation

**EDA Internship Program Offices:**  
• Office of the Assistant Secretary  
• Office of External Affairs  
• Legislative Affairs  
• Public Affairs  
• Office of Regional Affairs  
• Finance  
• Performance and National Programs Division  
• Regional Offices in Atlanta, Chicago, Denver, Philadelphia, Austin, and Seattle

Please send your resume and cover letter to Pamela Bell, Administrative Assistant to the Assistant Secretary, at PBell@eda.gov by **Friday, August 1. Please indicate your top three choices of office preference in your cover letter.**
NEW POSTING!!

AMERICAN CIVIL LIBERTIES UNION FOUNDATION
National Prison Project, Washington, D.C.

The National Prison Project of the ACLU’s National Office in Washington, D.C. invites applicants for the Fall 2014 Undergraduate Internship, which will begin in September. A modest stipend is available for those students who do not receive outside funding and/or course credit. Arrangements can be made with educational institutions for work/study or course credit.

Founded in 1972 by the American Civil Liberties Union, the National Prison Project (NPP) seeks to ensure constitutional conditions of confinement in prisons, jails, juvenile facilities, and immigration detention facilities. The Project seeks to promote prisoners’ rights through class action litigation and public education. Its priorities include reducing prison overcrowding, improving prisoner medical care, eliminating violence and maltreatment, and increasing oversight and accountability in prisons, jails, and other places of detention. The Project also works to challenge the policies of over-incarceration that have led the United States to imprison more people than any other country in the world. This is an opportune moment to reform those policies. There is a growing consensus among criminal justice experts and policymakers that America’s criminal justice system has relied too heavily on incarceration as the first and often only response for non-violent behavior that could better be addressed through other means. The population in American prisons and jails has tripled in the past 15 years and now approaches two and a half million. Facilities are overcrowded; medical systems are overwhelmed; work, education, and treatment programs are inadequate; and prison violence has increased. This failed experiment does not make us safer, it is not affordable, and it exacerbates the racial disparities that have long plagued the criminal justice system.

The internship requires a 12-16 week commitment with a preferred start date of September 9, 2014. The internship is part-time, with weekly hours that are negotiable. The number of interns accepted varies.

Interns will have the opportunity to gain valuable experience by working alongside the National Prison Project team. They will also learn about building and supporting strategic legislative and advocacy campaigns. Work will include:

- Identifying key members of Congress in support of advocacy efforts to amend the Prison Litigation Reform Act.
- Assisting with the production and distribution of advocacy materials.
- Conducting factual research and writing.
- Gathering materials related to prison and jail conditions to create a resource library.
- Documenting and tracking complaints received from prisoners and responding with informational materials.

If interested, send a cover letter describing your interest in prison reform and civil liberties, including any relevant life or work experience to hrjobsNPP@aclu.org. Reference [Fall 2014 Undergraduate Internship – NPP/ACLU-GWU] in the subject line. Please note that this is not the general ACLU applicant email address. This email address is specific to National Prison Project postings. In order to ensure your application is received please make certain it is sent to the correct e-mail address.
NEW POSTING!!

Interested in working at The White House?

The White House Office of National Drug Control Policy, a component in the Executive Office of the President, seeks interns in five offices for Fall 2014. Applicants will be considered for all five opportunities, but are welcome to identify preferences.

OFFICE OF INTERGOVERNMENTAL & PUBLIC LIAISON (OIPL) This office works closely with national, State, local and tribal leaders, law enforcement and substance abuse organizations to provide strategic outreach to further the Administration’s policies, priorities and objectives in addressing drug policy.

OFFICE OF LEGISLATIVE AFFAIRS (OLA) This office works to advance the Administration’s drug policy with the Congress through outreach to Members of Congress, involvement in Congressional hearings and the development of legislative strategies for bills and issues.

OFFICE OF PUBLIC AFFAIRS (OPA) This office shapes ONDCP’s public message by writing speeches, talking points and other materials in support of the Director and Deputy Director; manages ONDCP’s relationship with the press; represents ONDCP through official online channels and maintains the office’s social media presence.

OFFICE OF POLICY (POLICY) This office coordinates and oversees the implementation of the National Drug Control Strategy concerning emerging and cross cutting issues including prescription drug and medical consequences as well as marijuana and synthetic drugs.

OFFICE OF THE DIRECTOR (OD) This office supports the Director in management of the agency and the development and coordination of the Administration’s drug control policy.

In order to be an eligible applicant be a U.S. citizen, be currently enrolled in a degree-seeking program, and submit a complete application. The ONDCP Personnel Office will assist you in providing appropriate information as requested by colleges or universities to receive college credit for the internship. Arrangements for accreditation by any educational institute should be made before the student begins employment.

Background Investigation and Drug Testing
If selected for placement within the Office of National Drug Control Policy, the student will be asked to complete paperwork as part of a standard security investigation, in order to determine access privileges to the Executive Office of the President complex. The paperwork requires that the student provide extensive personal information about themselves and their family. It is important that all information and answers to questions be truthful and comprehensive in answering such questions. Applicants must submit to urinalysis, in order to screen and confirm no illegal drug use. A negative drug test result is required for appointment.

An ideal candidate would begin in August or September 2014 and serve with the White House through the end of the Fall semester; the Office is open to continuing the internship into the Spring Semester as well. Please send cover letters and resumes, as well as any questions, to Kristen Hayford at KHayford@ondcp.eop.gov; priority will be given to resumes received by August 1.
NEW POSTING!!

AD FOR AUSN LEGISLATIVE INTERNSHIPS

The Association of the United States Navy (AUSN), the premier voice and advocate for our nation’s current and former Sailors, is looking for a full or part time unpaid Legislative Intern for their offices in Old Town, Alexandria.

Candidates should have, or be pursuing, a degree in Political Science/Government Affairs/Communications. Strong writing and personal skills a must! An interest and passion for the United States Navy and Navy Reserve is highly desirable.

In addition to administrative tasks, i.e. answering phones and helping to schedule appointments, interns will monitor and write After Action Reports on Congressional Hearings of interest such as House and Senate Armed Services, Appropriations and Veterans’ Affairs Committee hearings. Interns will also have the opportunity to attend meetings with Congressional Staff along with the Legislative Director as well as other meetings off of Capitol Hill.

The Legislative Director is also willing to oversee a research project of the intern’s interest if they are pursuing class credit for the internship.

Candidates can submit a cover letter, resume and 1-2 page writing sample to the Director of Legislation, Mr. Anthony A. Wallis at Anthony.Wallis@ausn.org or fax it to 703-683-3647. Schedules are flexible/negotiable for the fall, spring, and summer and Metrorail travel reimbursement is available to interns as well as free parking at our headquarters off of King Street in Alexandria.

Deadline for fall applications is August 10th.