Dr. Wiley’s Weekly Brief
The GW Political Science Department Undergraduate Newsletter

In this newsletter:
- Fall and spring internships
- Upcoming events
- Publication opportunities

Follow Us On Facebook! http://www.facebook.com/GWPoliticalScience
Follow Us On Instagram! @GWU_PSC
Paid Opportunities

New America’s Education Policy Program is recruiting part-time interns for their spring 2015 paid internship program. Applicants can find all the job responsibilities, qualifications, and application materials below.

Education Graphic Design and Social Media Intern  
Learning Technologies Policy Intern  
Education Policy Intern

For additional information, contact Clare McCann at mccann@newamerica.org

Intern with Engage!
Engage is a full-service digital agency that is dedicated to impacting the world around us through bold strategy and innovative technology. With clients that range from political campaigns to top level associations and advocacy groups, we use cutting-edge technology to tell the most compelling story for our clients.

About the Internship:
Engage is seeking a full time or part time intern for the Spring. Applicants must be current students (either undergraduate or graduate level). The Engage interns become a vital part of our operations, and, in the past, we have offered internship extensions to standout interns.

Our Digital Strategy Interns work with our Client Strategy team as they use the latest tools in technology to deliver results to our clients. Your responsibilities will revolve around client projects. You will be conducting research, drafting and copywriting content for Facebook and Twitter, collecting data, and composing weekly reports.

The comprehensive nature of the work does not lend itself to any specific major, but rather to someone with a passion for politics and all things digital. We are looking for proficiency in writing, research, social media, and Excel. Experience with blogging and using any CMS (ex., WordPress) is a plus. The ideal candidate will have a proven history of managing deadlines and can handle sensitive, complicated tasks in a timely manner. Most importantly, we want someone who, like us, is not afraid to tackle something new and challenging.

Responsibilities:  
Assist client strategists in projects; Draft social media content for Facebook and Twitter; Conduct research on policy matters relevant to Engage’s work; Collect and sort data for client reports; Help assemble, review, and proof business presentations; Handle administrative duties, including answering the phone; Attend company meetings; Learn new tools and skills (in the past, interns have studied to become Google Analytics certified)

Apply here. Cover letter is required.
Work for Brown & Gould, LLP

Brown & Gould, LLP is a civil litigation boutique located two blocks from the Bethesda metro stop. They are looking for a student or recent grad to work part/full time assisting around the office where needed. This is a paid internship, starting at $12.00/hr.

This is a great opportunity to gain exposure to the legal field and build your resume. Our practice areas include contract law, toxic torts, and personal injury. You will gain exposure to all three. Assigned tasks will be primarily administrative, but we are a small firm taking on a lot of exciting projects.

Requirements: Full-time student or recent grad; At least a Sophomore; 3.0 GPA minimum

Ideal candidates are detail-oriented, interested in the legal field, possess an excellent work ethic, and will work well with our team. Please include your availability with your application (including your availability during winter break). In order to apply, please send your cover letter, short writing sample, resume, and unofficial transcript to Siobhan at sditchfield@brownandgould.com. Applications will be reviewed on a rolling basis, so send them in ASAP.

AARP Campaign Strategy Intern

Position Summary: Provides assistance to Manager, Political Intelligence and the entire Campaign Management team in 1.) Producing analyses of political intelligence on AARP strategic issues including legislative, electoral and media trends. 2.) Analyzing the voting records and positions of key members of Congress and monitoring selected interest groups to leverage campaign effectiveness. 3.) Assisting the members of the Campaign Management in developing tactics for issue campaigns and monitoring their effectiveness.

Task Statements: Work closely with the Manager, Political Intelligence Campaign Strategy and other members of the Campaign Management team as necessary, to support the goals of AARP Campaigns in general; Prepare materials utilizing PowerPoint, Word documents, and Excel spreadsheets; Gather research and compile information and recommendations regarding priority advocacy issues. This could include online searches, reviewing publications, and accessing library materials; Demonstrates One AARP cultural attributes and behaviors in all interactions.

Minimum Education and Work Requirements: Currently enrolled as a student working on an undergraduate degree or master’s degree in areas of study such as political science or gerontology; Ability to work well with diverse populations; Commitment to the goals and priorities of AARP; Ability to collaborate with other organizations around AARP priority issues. Good organizational and communication skills; Skill in using Word, Excel, PowerPoint, and utilizing online search tools.

The intern will work 20 to 25 hours a week for roughly $12 an hour. For additional information, contact Martin Burns at Office: 202/434-2572; Cell: 202/746-9196; Mburns@aarp.org
Amir, an educational non-profit organization that recruits and trains young adults to serve as garden-educators at summer camp, is recruiting! If selected, these young adults (now called Amir Farmers) are placed at one of our partner camps, and are guided along the summer with help from our staff and curriculum, which focuses on teaching lessons of food justice and environmental stewardship. Along with being able to impact hundreds of youth in a camp setting, Farmers gain skills in teaching independently, working with youth, and management.

If selected for the program, Amir Farmers participate in a week-long training seminar at Capital Camps in Waynesboro, PA in May. Farmers are provided a salary from the summer camp, and all room & board and travel accommodations are taken care of by both Amir and our camps. If interested, visit amirproject.org to apply. Contact Hannah Catt at offcampus@amirproject.org, or by phone at (715) 230-9203.

NEW POSTING!!

Editorial Internship

SAGE is an international academic publisher of books, online reference products, journals, and textbooks across the social sciences. This spring internship is an opportunity to work with the online editorial team, which publishes print and electronic content for college/university libraries. The intern will support a team of editors to research, build, and maintain online products and books.

While print books will be a small component of the intern’s workload, particular focus will be on the development and maintenance of electronic reference products. Interns will spend a significant amount of their time working with political and demographic data. While no specific data software or data processing experience is required, applicants should be comfortable with and prepared to do a significant amount of work in Excel. Responsibilities include, but are not limited to:

· carrying out market research
· researching new content acquisitions
· harvesting and manipulating data
· fact checking
· web site usability and quality assurance testing
· reviewing and preparing content for print and online products

We are looking for someone who is extremely detail-oriented, an independent worker, and a good researcher. Applicants should be currently enrolled in an undergraduate or graduate program, and preferably in the social sciences. We can offer 20 hours per week through May and interns will be expected to work at SAGE’s office at the Watergate. This is a paid internship.

Please send your resume and cover letter to Andrew Boney at aboney@cqpress.com.
Events & Opportunities

NGO + NON-PROFIT Career Week

RSVP on GWORK.GWU.EDU

MONDAY, DECEMBER 1

World AIDS Day: A Public Health Career Conversation
Marvin Center 310, 1-2 PM
Learn about the work being done to fight the AIDS epidemic from two professionals working in the Global Public Health field. Bring your questions (and BYO lunch) and get career advice at this informal career discussion event.

TUESDAY, DECEMBER 2

The American Red Cross NGO Careers & Internships
Marvin Center 467, 6-7 PM
Learn how to break into the NGO field and find out about internship and career opportunities with the American Red Cross!

WEDNESDAY, DECEMBER 3

Non-Profit Career Roundtable
Marvin Center 301, 1-4 PM
Learn about nonprofit careers from recent GW alumni currently working at nonprofit organizations. Professionals from Japan Institute, Clean Cook Stoves, and Save the Children will share advice and the inside scoop on careers in nonprofits in an informal roundtable format.

THURSDAY, DECEMBER 4

Drop In Resume + Networking Prep
Marvin Center 520, 1-2:45 PM
Drop in to get feedback on your resume from a career coach and practice your networking before the Career Forum!

FRIDAY, DECEMBER 5

2014 NGO, Non-Profit, and Government Career Forum
Marvin Center Continental Ballroom, 11:30-3 PM
Here's your chance to learn more about career paths within NGOs, the nonprofit community, and the government from seasoned professionals in these fields. This half-day event includes a panel discussion and an organization expo, all designed to educate you and build your network!

FOR MORE INFO: gwcareercenter@gwu.edu

Center for Career Services
Spring University
Prague
2015

Reconfiguring Europe:
an Old Continent
in a New Millennium

April 12th - April 23rd 2015

Prague, Czech Republic
Organised by Charles University, Faculty of Social Sciences
Internationally known study programme
Successful participants awarded 8 ECTS credits

Objective
• to provide students with a broad understanding of the most significant recent political, economic and social issues in Europe
• to analyse the current challenges and risks for the future of European development

Method
• interdisciplinary approach
• multiple forms of learning (lectures, workshops, discussions, group work and students presentations)

Extras
• numerous cultural, sport and social activities

Price 750 EUR (approx. 940 USD)
Includes
• tuition
• cultural and social events
• reading materials (online after enroling)
• housing at the residence hall
• two meals per day (breakfast and lunch)

Details and Applications: spring-university.fsv.cuni.cz

Address: Spring University 2015
Charles University Prague
Faculty of Social Sciences
Smetanovo nabrezi 15
CZ-110 00 Praha 1 Czech Republic

E-mail: springuniversity@fsv.cuni.cz
Tel: (+420) 251 080 250
Fax: (+420) 251 620 294

© Spring and Summer Universities Prague
Join us and volunteer with

GHEI
Ghana Health and Education Initiative

Invest in an Individual, Empower a Community

Summer Serve and Learn 2015:

Malaria Prevention
Session 1: May 31st – June 16th
Session 2: June 19th – July 4th

Girls' Empowerment
July 8th – July 24th

Children’s Enrichment Camp
July 26th – August 11th

Application deadline: January 15th 2015
Preference will be placed on early applications.

The Summer Serve and Learn Volunteer program offers a once-in-a-lifetime experience in international development work in Africa. Our work is grounded in the communities we serve, and by volunteering you will gain profound insight into life in rural Ghana.

ghei.apply@gmail.com
www.ghei.org

GHEI is a 501c3 registered NGO working in the rural Western Region of Ghana to improve children's health and education outcomes through sustainable development practices and community empowerment.
NEW POSTING!!

At Center for Inspired Teaching, we’re looking for passionate students to join the 2015 cohort of Inspired Teaching Fellows.

Grounded in the belief that teaching is an intellectually rigorous and demanding profession, the Inspired Teacher Certification Program uses the unique structure of the residency model to prepare new teachers for initial certification in Washington, DC. Participants in our residency program have a full year to develop the skills of engaging diverse students, managing classrooms, and planning effective lessons by working alongside an experienced Lead Teacher. Instead of being fast-tracked into the teaching profession, our Fellows are better prepared for the challenges of teaching in an urban, high-poverty classroom.

If you know someone that might be interested in entering the classroom full-time, please let them know about the Inspired Teacher Certification Program. The application for the 2015 cohort is now open. Our first deadline to apply is January 11th.
NEW POSTING!!
The American Political Science Association (APSA) is accepting applications for the 2015 APSA Ralph Bunche Summer Institute (RBSI)
Application Deadline: January 16, 2015

(Applicants must be juniors in college at the time of applying. For additional eligibility information, visit www.apsanet.org/rbsi).

NEW POSTING!!
Humanitarians Without Borders
How have Americans crossed and collapsed boundaries in efforts to help people?

AMST 3950.80/HIST 3301.80
Wednesday/Friday 2:20-3:35
Prof. Megan Black
CRN: 45554/47781

We’ll examine the role of humanitarian sensibilities in abolitionism, missionary work, the Red Cross, imperialism, foreign aid, human rights, public health initiatives, anti-poverty campaigns, and environmental justice.

This course will consider the changing shape and trajectory of American humanitarian engagements in the twentieth century. It will examine how Americans of a humanitarian orientation, broadly construed, crossed and collapsed boundaries—between disinterest and self-interest, public and private sectors, domestic and foreign policy, and the religious and secular, as well as those legislating race, gender, and class. Throughout, the course will chart the historical emergence of international development—a political, economic, and cultural arrangement between global North and global South mediated by actors from diplomats to entrepreneurs and institutions from USAID to NGOs. Along the way, we will consider critiques—postcolonial, environmental, and Marxist—that arose to challenge the claims that such efforts were “helping” people, as well as transnational networks that arose in response to the fragmenting of the development regime. We will ask, how did humanitarian sensibilities propel U.S. global engagements and to what effect?
The University of New Hampshire is proud to sponsor its thirty-seventh annual faculty-led summer program in the UK at the University of Cambridge. The program will be accommodated at Gonville and Caius College, one of the oldest and best known of the thirty-one colleges that make up Cambridge University. Students stay at the college from July 5 – August 14, 2015, and choose from a series of courses taught by a distinguished British and American faculty.

This summer, our program will offer the following 5 courses, of which students choose two. Please keep in mind that a 400-level course at UNH is the equivalent of a 100-level course at most institutions, and so on:

**History 498**: Conquests, Castles, and Catapults in Medieval and Early Modern England  
*Dr. David Bachrach, University of New Hampshire*

**English 511**: The Tudors: Sex, Politics, and Literature at the Courts of Henry VIII and Elizabeth I  
*Dr. Dennis Britton, University of New Hampshire*

**English 758**: Shakespeare: Performance and Interpretation  
This course is also available for graduate credit as English 858  
*Dr. Paul Hartle, University of Cambridge*

**English 797H**: Modernist Fiction: ‘Difficult Music’  
This course is also available for graduate credit as English 897H  
*Dr. Roderick Mengham, University of Cambridge*

**English 797J**: Graphic Narratives of Britain and Its Former Colonies  
This course is also available for graduate credit as English 897J.  
*Dr. Monica Chiu, University of New Hampshire*

For course descriptions, please visit our website: [http://www.unh.edu/cambridge/](http://www.unh.edu/cambridge/).

In addition to taking courses, students will travel on program excursions to London, Dover, Canterbury, and Stratford-Upon-Avon, and to Edinburgh, Scotland on an optional bonus weekend. The program also provides tickets to two or three Shakespeare performances: one at Shakespeare’s Globe Theatre in London, and one at the Royal Shakespeare Theatre in Stratford-upon-Avon (two for students taking the Shakespeare course).

The program fee covers tuition for two courses, breakfast daily and dinner Sunday through Thursday, private room, transportation and entry fees on program-sponsored excursions, tickets and transportation for at least two of Shakespeare’s plays, and special events. See the “Fees” section of the website for more information.

The program is open to all second-, third-, and fourth-year undergraduates with a minimum GPA of 2.50; all graduate students with a minimum GPA of 2.50; and a limited number of first-year students with exceptional records.

For more information, contact cambridge.program@unh.edu.
The Islamic State of Iraq and Syria (ISIS or The Islamic State) has already demonstrated a limited capacity for cyber warfare and has actively used social media for recruitment and distributing propaganda. Could we be looking at the infancy of the next, big cyber threat?

Dr. Colonel (Ret.) Gabi Siboni
Senior Research Fellow, Director of the Military and Strategic Affairs Program, and Director of the Cybersecurity Program, Tel Aviv University’s Institute for National Security Studies (INSS).

Additional commentary by:
- Jennifer Napper, Major General (Ret.), US Army
- Norman R. Hayes, Rear Admiral (Ret.), US Navy

The George Washington University’s Cyber Academy was established to build strategic partnerships with leading companies and public agencies, providing educational programs, training facilities, and applied research in the field of cybersecurity.

Tuesday, December 9th
GW Virginia Science & Technology Campus
Enterprise Hall
44983 Knoll Square
Ashburn, Virginia 20147

Presentation: 4:00-6:00pm
Reception: 6:00-7:30pm

Seating is limited.
To RSVP, please visit: cps.gwu.edu/academy-open-house.
Co-sponsored by CSFI and INSS
Internships

Intern with Congressman Womack!
The office of Congressman Steve Womack (AR-03) is currently seeking interns for the spring 2015 semester. Interns will work closely with Congressman Womack’s staff and constituents while learning the inner workings of the United States Congress and about issues affecting Arkansans. Apply at our [website](http://house.gov) and contact Chelsea Taff at Chelsea.Taff@mail.house.gov with any questions.

Intern with Congressman Lowenthal!
Congressman Alan Lowenthal’s DC office is looking for Spring 2015 interns! We offer a very comprehensive internship program wherein we try and provide a very hands-on internship experience that exposes our interns to the various parts of the legislative process. We think it is critical for interns in our office to get the most out of their experience and understand the importance of assigning projects and task that will provide them with practical hands on experience that are applicable in almost all professional settings. For more information, visit: [http://lowenthal.house.gov/constituent-services/internships.htm](http://lowenthal.house.gov/constituent-services/internships.htm). Contact Becca at 202-225-7924 with additional questions.

NEW POSTING!!

Spring 2015 internship opportunities are available in the office of Congresswoman Nita M. Lowey (D-NY). In addition to assisting front office staff with general administrative duties, interns will have the opportunity to work closely with legislative staff on researching new legislation, drafting constituent correspondence, as well as various other projects. Applicants should have strong written and verbal communication skills, be detail oriented, organized, dependable, able to multi-task, and have a positive attitude. New York-17 ties are preferred but not required. If interested, please fill out an application at: [http://lowey.house.gov/internship-information-and-applications/](http://lowey.house.gov/internship-information-and-applications/) and send along with a resume, cover letter, and short writing sample toNY17Internship@mail.house.gov.
Internships at IWPR

The Institute for Women’s Policy Research (IWPR), located in Washington, D.C., conducts rigorous research and disseminates its findings to address the needs of women, promote public dialogue, and strengthen families, communities and societies.

Research Internship. Interns will provide administrative and research support to researchers. Research areas for Spring 2015 include: The quality of women’s jobs, including wages, access to health insurance, paid sick leave, and workplace flexibility; The work and welfare experiences of low-income women at the state and national levels; Increasing access to higher education and non-traditional jobs for low-income women; Expanding access to income supports for women such as Unemployment Insurance and Family Leave; Strategies for improving child care access, affordability, and quality; Older women’s economic issues, including social security and pensions; The economic status of women and girls, women of color, and immigrant women across the United States.

Communications and Outreach Internship. Intern will provide administrative and editorial support to the communications team. Duties include: assisting with proofreading; distributing e-newsletters and new releases; updating IWPR blogs and social media; building media lists and managing databases; tracking news clips; assisting with layout and design of IWPR products; answering phones; and filing. Qualifications: Creative, innovative, and detail-oriented individual with good writing and computer skills; knowledge and experience with Twitter, Facebook, and LinkedIn; knowledge of Adobe InDesign, Adobe Photoshop, Quark Xpress, or other desktop publishing software preferred; layout and web design experience with content management systems (CMS) a plus.

Development Internship. Intern will help the development team with direct mail, grant-writing, funder research, and other elements of nonprofit fundraising. IWPR receives support from foundations and government agencies, as well as individual and organizational supporters. Qualifications: Should have an interest in fundraising and nonprofit management; familiarity with Microsoft Excel and prior experience with fundraising at any level is desirable, but not required; basic computer skills required and prior experience working with donor databases preferred.

Spring Internships last from January to May. Starting and ending dates are flexible. Please note that these are unpaid, part-time positions, and interns must be located in Washington, DC to participate. The internships require a minimum commitment of 10 hours per week.

Individuals interested in applying should submit a cover letter, resume, and writing sample (3-5 pages), in a single Word or PDF file. Please specify the internship for which you are applying in the e-mail subject line, to Lindsey Reichlin, the Internship Coordinator, at internships@iwpr.org. Applications not submitted in a single Word or PDF file will not be considered. Beginning November 3, 2014, applications for Spring 2015 internships will be accepted until December 15th. Please direct any questions to Lindsey Reichlin, the Internship Coordinator, at internships@iwpr.org. Applicants invited for an interview will be notified directly.
NEW POSTING!!

Rep. Grijalva Accepting Applications for Spring Internships through January 23rd

Washington, D.C. – Congressman Raúl M. Grijalva is accepting applications for Spring 2015 internships in Washington, D.C. and his various Southern Arizona district offices through January 23rd.

Interns work closely with legislative and press staff, answering office phones, distributing mail, and communicating with constituents. Preference is given to students and individuals from Arizona’s 3rd Congressional District, although all qualified applicants are carefully considered. Interns are unpaid and are responsible for lodging and transportation. Applicants are highly encouraged to explore scholarship opportunities that may be offered through their respective institutions or by other programs.

Anyone interested in working in the Washington, D.C. office should submit a cover letter, resume, and a one-page writing sample to Cristina Villa, Rep. Grijalva’s internship coordinator, at Cristina.Villa@mail.house.gov.

NEW POSTING!!

The Republican National Committee is seeking interns to work at the national headquarters in Washington, DC this spring. The program runs January 12 - May 8, 2015 with full time and part time positions available in all our departments. Internships are unpaid but we do offer school credit.

Qualified applicants should submit a resume, two letters of recommendation and a completed RNC Internship application to internships@gop.com. More information can be found on our website at http://www.gop.com/internships. Applications for the spring are accepted on a rolling basis and there is no official deadline; however, in order to ensure a timely review of your application materials, we recommend you submit your application materials early. Please contact the intern coordinator at (202)863-8630 if you have any questions.
Intern with Representative Clark!
Congresswoman Katherine Clark is accepting internship applications for the spring 2015 semester (January-May) in her congressional office in Washington, DC. This internship is a great opportunity for students and recent graduates to experience how a congressional office operates and gain real insight into the legislative process while serving the people of Massachusetts’s 5th District. Internship duties will include working with staff to research issues and process information, attending briefings on behalf of the office, assisting with administrative tasks, and other projects as they arise. An internship is an exciting opportunity for students interested in government, politics, and public policy, and will serve as a beneficial experience while exploring careers in these areas.

To apply, please email your resume, cover letter, and a writing sample to RepClarkInternships@mail.house.gov. Your cover letter should include the dates and times that you are available to intern.

NEW POSTING!!

Spiros, a national Democratic opposition research firm is currently looking for interns for Spring 2015. We do research and policy work for candidates and interest groups across the country.

Candidates should be at least in their sophomore year, have a strong understanding of national politics, and be able to work 15-20 hours a week. Campaign experience is a major plus, but not a requirement.

This is a paid internship with a $1,000 stipend for the semester and metro trips covered.

Anyone’s who is interested can forward their resume and answers to a questionnaire (email Kelly at kbauer2@gwu.edu for the questionnaire) to:
interns@spirosconsulting.com

About us:
Started in 2007, Spiros Consulting conducts opposition research, policy work, and general consulting for Democratic candidates and interest groups across the country. We have worked in more than thirty states on races for Governor, the Senate, Congress, Attorney General, Mayor, and numerous independent expenditures, including on one of Politico’s “Top 10 political upsets of 2008” and the Washington Post’s “honorable mention” winner for “best gubernatorial campaign.” In 2011, Spiros helped Fort Wayne mayor Tom Henry win a tough reelection fight, marking the first time either party has “controlled the mayor’s office for 16 consecutive years since 1869.” In 2012 Spiros helped elect Congress’s only General and only CEO of a publicly traded company. After the 2012 cycle, Spiros worked for Robin Kelly in her 27 point victory against 15 primary opponents in the special election to replace Jessie Jackson Jr. In 2014, Spiros worked for the Anthony Brown for Governor Campaign which won the primary campaign by more than 27 points. The decisive victory caused the New York Times’ Jonathan Martin to ask “has any statewide candidate been so eviscerated out of box by separate oppo hits as Gansler?” and the National Journal to call Spiros’ work the “Most damaging early oppo hit” for the first half of 2014.
Interested in Interning at The White House?

The White House Office of National Drug Control Policy, a component in the Executive Office of the President, seeks interns in four offices for Spring 2015. Applicants will be considered for all four opportunities, but are welcome to identify preferences.

**OFFICE OF INTERGOVERNMENTAL & PUBLIC LIAISON (OIPL)** This office works closely with national, State, local and tribal leaders, law enforcement and substance abuse organizations to provide strategic outreach to further the Administration’s policies, priorities and objectives in addressing drug policy.

**OFFICE OF LEGISLATIVE AFFAIRS (OLA)** This office works to advance the Administration’s drug policy with the Congress through outreach to Members of Congress, involvement in Congressional hearings and the development of legislative strategies for bills and issues.

**OFFICE OF PUBLIC AFFAIRS (OPA)** This office shapes ONDCP’s public message by writing speeches, talking points and other materials in support of the Director and Deputy Director; manages ONDCP’s relationship with the press; represents ONDCP through official online channels and maintains the office’s social media presence.

**OFFICE OF POLICY (POLICY)** This office coordinates and oversees the implementation of the National Drug Control Strategy concerning emerging and cross cutting issues including prescription drug and medical consequences as well as marijuana and synthetic drugs.

**Eligibility**
In order to be an eligible applicant you must meet the following requirements: be 18 years of age or older at the time at which application is submitted; be a U.S. citizen; be currently enrolled in a degree-seeking program; and submit a complete application.

**Accreditation**
If a student would like to utilize the Internship for college credit, accreditation is at the discretion of the student’s college or university. The ONDCP Personnel Office will assist you in providing appropriate information as requested by colleges or universities. Arrangements for accreditation by any educational institute should be made before the student begins employment.

**Background Investigation and Drug Testing**
If selected for placement within the Office of National Drug Control Policy, the student will be asked to complete paperwork as part of a standard security investigation, in order to determine access privileges to the Executive Office of the President complex. The paperwork requires that the student provide extensive personal information about themselves and their family. It is important that all information and answers to questions be truthful and comprehensive in answering such questions. Applicants must submit to urinalysis, in order to screen and confirm no illegal drug use. A negative drug test result is required for appointment.

An ideal candidate would begin in January 2015 and serve with the White House through the end of the Spring semester; the Office is open to continuing the internship into the summer as well. Please send cover letters and resumes, as well as any questions, to Sam Schumach at SSchumach@ondcp.eop.gov; priority will be given to resumes received by December 1.
The Office of the General Counsel is currently conducting a search to fill its Pathways Legal Intern positions throughout its regional and division offices. The vacancy announcement is open through December 12, 2014 and is open to all US Citizens.

To view the vacancy announcement for this position, visit the following link:
HHS-OGC-PATH-15-1260720: [https://www.usajobs.gov/GetJob/ViewDetails/386523900](https://www.usajobs.gov/GetJob/ViewDetails/386523900) (all other regions)

NEW POSTING!!
The National Women's Political Caucus (NWPC) is seeking part-time interns for Spring 2014! The National Women's Political Caucus is a multicultural, intergenerational, and multi-issue grassroots organization dedicated to increasing women's participation in the political process and creating a true women's political power base to achieve equality for all women. NWPC recruits, trains and supports pro-choice women candidates for elected and appointed offices at all levels of government, regardless of party affiliation.

NWPC has a relaxed but lively work environment. We are located right on Farragut Square, just a few blocks from Foggy Bottom and close to the Farragut West and Farragut North metro stops. Our staff is small so we rely heavily on our interns for the day-to-day operations of our organization. Our interns are progressive thinkers who are passionate about women in politics. Typically interns will have academic backgrounds in political science, women's studies, and American studies, but the only unconditional requirement is an unwavering commitment to women's rights!

*Political Planning and Action Intern:* Researches campaigns and candidates; Follows a current legislative event; Researches strategies for fundraising; Gathers information on local campaigns; Writes blog posts for NWPC's Blog when asked by the Director; Assists with other office duties as assigned by Director

*Communications Intern:* Assists with writing, researching, and formatting communications for press releases, bi-monthly newsletters, and the website; Gathers material for NWPC's social media, including Twitter, Facebook, Instagram, etc.; Writes blog posts for NWPC's Blog; Communicates with State and Local Caucuses; Maintains mailing and e-mail lists; Assists with other office duties as assigned by Director

*Development Intern:* Researches fundraising opportunities; Coordinates with venues to plan NWPC events; Prepares membership communications, such as renewal letters; Strategizes new ways of increasing organization membership; Assists with other office duties as assigned by Director

We are currently accepting internships for Spring 2015. **The deadline to be considered for Spring 2015 is Monday, December 15th, 2014.** Our internships are *unpaid*, but available for school credit if applicable. They can be full-time or part-time. To apply, please email your *resume, a cover letter, and a 2-3 page writing sample* (academic is fine) with the subject "Internship Application" to info@nwpc.org.
NEW POSTING!!

Advanced Network Strategies, LLC
236 Massachusetts Avenue NE • Suite 603 • Washington, DC • (202) 543-5777 Phone

Company Description
Advanced Network Strategies is a Democratic Campaign Fundraising firm located on Capitol Hill specializing in contributions from interest groups. The firm’s twelve clients cover a wide range of knowledge, expertise, and geography. Its client roster currently boasts 12 Members of Congress including Mike Thompson (CA), Bennie Thompson (MS), Collin Peterson (MN), John Larson (CT), Emanuel Cleaver (MO), Hank Johnson (GA), Jim Cooper (TN), Janice Hahn (CA), Luis Gutierrez (IL), Robin Kelly (IL), Michelle Lujan Grisham (NM), and Marcia Fudge (OH). While specializing in fundraising here in Washington, DC, ANS also handles our clients’ events across the country.

Job Description
Our internship provides a high level of exposure to the political process for students interested in a career in politics. Interns will interact with Members of Congress, Lobbyists, and Hill Staffers on a daily basis. Additionally, the firm consists of only two paid employees, making our intern a valuable and necessary part of the office. While the job does include some data entry, the vast majority of our intern’s responsibilities involve direct interaction with our clients and potential contributors. Interns will be responsible for planning and executing fundraisers, conducting research on potential donors, staffing Members of Congress, as well as soliciting contributions from interest groups and individuals. This is an unpaid internship.

Job Qualifications
The ideal candidate would be well-versed in current events (e.g. read a newspaper daily), have excellent phone presence, be able to multi-task in a fast-paced environment, be responsive and decisive. Because our interns spend so much of their time interacting with Members and their staffs, candidates must be mature, professional, and a quick-study.

To Apply
To apply, please send a copy of your resume to Julie Vieburg at JVieburg@gmail.com.
**NEW POSTING!!**

**Internship Opportunities with Congressman Scott Tipton**

My Colorado District offices, located in Pueblo and Grand Junction, are now accepting applications for full-and-part-time internship opportunities for the Spring Semester. Internships in any of my offices are designed to provide valuable experiences and interactions with our federal legislative process. Having the opportunity to learn firsthand how America’s government works is a valuable and rewarding experience. Interns work as part of a team that interacts daily with constituents from the 3rd Congressional District while they learn about the legislative process as they assist me and members of my staff with research, communication and administrative functions.

Responsibilities vary based on location, and they include, but are not limited to: answering phones, helping staff process constituent mail and inquiries, assisting staff with writing, and attending public meetings and briefings.

**Qualifications**
- Be at least 18 years of age, and be in excellent academic standing (out of high school);
- Have an interest in the legislative process;
- Be self-motivated;
- Be organized and reliable;
- Possess strong writing and communications skills.

**How to Apply**
Send the following items to Jason.Eastman@mail.house.gov.
- Up-to-date Resume;
- Cover letter;
- At least two references;
- Any relevant writing samples of at least 3-5 pages.

*All internships are unpaid, and accepted interns are responsible for arranging housing and academic credits through their academic institution. Congressman Scott Tipton’s office is happy to provide additional information as needed. If you have any additional questions, please call (202) 225-4761, or go to [http://tipton.house.gov/serving-you/internships](http://tipton.house.gov/serving-you/internships).