Dr. Wiley’s Weekly Brief
The GW Political Science Department Undergraduate Newsletter

“Join the GW political science community online!”
- Paul Wahlbeck, GW Political Science Department Chair

**Like the Department of Political Science at George Washington University on Facebook and get updates and event notifications**
http://www.facebook.com/GWPoliticalScience

Inside this week’s edition of Dr. Wiley’s Weekly Brief...
- internship postings sent to the Department of Political Science
- upcoming events and opportunities
Internships

NEW POSTING! Intern for NY Congressman Jerrold Nadler

New York Congressman Jerrold Nadler (D-NY) is seeking unpaid Interns for the spring semester, preferably to begin in mid-January and finish in June. Interns will:
• Assist with office administrative tasks including, sorting incoming mail, greeting visitors, and answering the telephone.
• Assist in the preparation of constituent responses, bills, and amendments.
• Perform legislative research.
• Respond to requests from constituents.
• Attend briefings, hearings, and special events where they may have the opportunity to meet with Members of Congress, leaders of industry, and the press.
• Gain valuable Hill experience and learn about the federal legislative process.

Currently, Congressman Jerrold Nadler represents New York’s 10th Congressional District, which includes the residents of most of the Upper West Side, Lower Manhattan and sections of Brooklyn. Congressman Nadler serves on the Judiciary Committee and on the Transportation and Infrastructure Committee, where he is the highest ranking member from New York. He is the Ranking member of the Judiciary Subcommittee on the Constitution and Civil Justice.

Applicant Instructions:

Please e-mail or fax a resume, brief cover letter, and 1-2 page writing sample to: Email: gabriella.libby@mail.house.gov. Fax: 202-225-6923.
NEW POSTING!

Intern for Congresswoman Betty McCollum of Minnesota’s 4th Congressional District

We are seeking energetic and proficient interns in the Washington, D.C. office of Congresswoman Betty McCollum. An internship in Congresswoman McCollum’s office will provide valuable experience to students as they prepare for their professional careers. Interns have the opportunity to work with and assist all members of the staff, including legislative, administrative, outreach and press duties. Washington, DC interns will be encouraged to take advantage of the many hearings, workshops and seminars that are held on Capitol Hill. In addition, we are happy to work with your college or university to arrange for academic credit. Applicants should be highly motivated and enthusiastic, as there are far more applicants than available positions. Minnesota ties are strongly preferred.

Responsibilities Include:
• Supporting administrative staff: answering phones, database entry, sorting mail.
• Supporting legislative staff: tracking constituent correspondence, drafting letters, and conducting light research.
• Attending briefings and hearings for legislative staff.
• Compiling news clips.
• Promoting constituent outreach efforts by communicating with constituents and constituent groups, attending meetings and events, and drafting correspondence.

Preferred Qualifications:
• Excellent written and oral communications skills.
• College juniors or seniors preferred (but not required.)
• Positive attitude and an ability to effectively handle a number of tasks at once.
• Connections to Minnesota.

Hours and compensation:
• Internships are available year-round.
• They are available on a part-time or full-time basis.
• Transportation and housing are the responsibility of interns.

Application process: Applicants should send a cover letter (indicating availability and the location of their desired internship), a resume and 3 references to scheduler_mn04dc@mail.house.gov. Please indicate any Minnesota ties. More information: http://mccollum.house.gov/serving-you/internships

NEW POSTING!

Internship Program at the ICTS

The International Center for Terrorism Studies (ICTS) is an independent, not-for-profit policy research institute associated with the Potomac Institute for Policy Studies, located in Arlington, Virginia.

Purpose and Scope: There exists the need to educate policymakers and the public in general, on the nature and intensity of the terrorism threat in the twenty-first century. As a member of the academic and research community, the ICTS has an intellectual obligation, as well as a moral and practical responsibility, to participate in the international effort to arrest the virus of terrorism.

ICTS Internship Description: Internship responsibilities include research assistance and administrative support, conference coordination, editorial and publication assistance, and database development.

Duties include: monitoring developments and conducting research on terrorism and counterterrorism over the past two decades, peace processes, regional insurgencies and ethnic conflicts, terrorism and law, etc., developing and maintaining a database on terrorism and regional developments; compiling bibliographies and chronologies, and summarizing research materials as directed; collecting and assembling data; copy editing and proofreading; providing a full range of administrative support of the terrorism center.

Requirements: Students, with a 3.0 or higher GPA, and with a background or interest in terrorism, ethnic conflict, political violence, international affairs, history, public policy, computer science and law are preferred, though others accepted. Candidates should have relevant research experience, writing and editing experience, excellent organization and communication skills, strong MS Office skills and Internet research skills, and the ability to prioritize a heavy workload. Professional attire is expected. Interns are expected to work at least 3-5 days a week for Spring, Summer, and Fall semesters. Deadline: November 26

For more information or to apply, please send a complete package via email to Sharon Layani, Research Coordinator at ICTS@potomacinstitute.org that includes:

A letter of interest;
Current resume;
1-2 page writing sample;
School transcript (official or unofficial); and
Two letters of recommendation.
NEW POSTING!

Intern or Work at Google

**BOLD Internship (2015 grads):** Our Google BOLD Internship application will close at midnight PST on 11/24/2013. Apply as soon as possible: [http://www.google.com/students/bold](http://www.google.com/students/bold). The BOLD (Building Opportunities for Leadership & Development) Internship Program is an 11-week, paid internship in one of our North American Google offices for rising senior students. The internship offers exposure to our business, impactful projects for interns, professional development, mentorship and fun and fulfilling opportunities in and outside of the office.

**NEW Google BOLD Immersion Program (2016 grads):** Our BOLD Immersion application will close at midnight PST on 11/24/2013. Apply asap: [www.google.com/students/programs](http://www.google.com/students/programs). This is a new program specifically for rising juniors. Up to 70 selected rising junior students will travel to Google's office in Mountain View as part of a week-long, all-expenses paid trip. Students will engage in a unique summer opportunity that will immerse participants in Google's unique culture; test their skills in an interactive environment; and provide exposure to career development opportunities at Google.

**Full-Time Opportunities (December 2013 and Spring 2014 grads):** Applications for full-time employees for our Small and Medium Business (SMB) and SMB Services teams in Ann Arbor, MI and Mountain View, CA as well as our Product Quality Analyst and People Operations roles are open. Google is currently continuously hiring for these positions so please apply as soon as possible: [http://www.google.com/students/biz](http://www.google.com/students/biz)

- **SMB Sales and Services:** Googlers on our SMB Sales team apply their extensive knowledge of online media and leverage their relationships to help small and medium sized businesses and revenue grow. Our SMB Services team aims to help internal and external clients efficiently and effectively handle their Google AdWords accounts.

- **Product Quality Analyst:** Our Product Quality Operations (PQO) team has the critical responsibility of protecting Google's users by ensuring ensuring online safety by fighting web abuse and fraud across Google products like Search, Maps, AdWords and AdSense. Our Product Quality Analysts work globally and cross-functionally with Google developers and Product Managers to navigate challenging online safety situations and handle abuse and fraud cases at Google speed. Our PQO team operates at the intersection of tech and business and thus we look for students with both skill sets for these roles.

- **People Operations Roles:** People Operations is our Google speed, data driven version of Human Resources. Our People Operations division is comprised of various teams globally focused on finding, growing and keeping great people at Google.

Resume Tips for Applicants: Include your GPA and expected graduation date. Don’t just list a bunch of activities; pick the ones where you've had the most IMPACT and add a line or two explaining that impact. Make sure your resume is tailored for the role/program. Your experience should highlight the skills you have that make you a good fit; note, this doesn’t mean listing out skills, it means showing how you have developed those skills. We love metric data at Google. Use numbers to tell the stories in your resume. Submit your resume as a PDF.
The Association of the United States Navy (AUSN), the premier voice and advocate for our nation’s current and former Sailors, is looking for a full or part time unpaid Legislative Intern for their offices in Old Town, Alexandria.

Candidates should have, or be pursuing, a degree in Political Science/Government Affairs/Communications. Strong writing and personal skills a must! An interest and passion for the United States Navy and Navy Reserve is highly desirable.

In addition to administrative tasks, i.e. answering phones and helping to schedule appointments, interns will monitor and write After Action Reports on Congressional Hearings of interest such as House and Senate Armed Services, Appropriations and Veterans’ Affairs Committee hearings. Interns will also have the opportunity to attend meetings with Congressional Staff along with the Legislative Director as well as other meetings off of Capitol Hill.

The Legislative Director is also willing to oversee a research project of the intern’s interest if they are pursuing class credit for the internship.

Candidates can submit a cover letter and a 1-2 page writing sample to the Director of Legislation, Mr. Anthony A. Wallis at Anthony.Wallis@ausn.org or fax it to 703-603-3647. Schedules are flexible/negotiable for the fall, spring, and summer and Metrorail travel reimbursement is available to interns as well as free parking at our headquarters off of King Street in Alexandria.

Deadlines for Applicants are as follows:

Spring Internships: December 10
NEW POSTING!

Attorney General Seeks Speechwriting Interns

Good afternoon:

We are looking for a couple of part-time speechwriting interns (unpaid) for the winter/spring. While we have resumes on file, and will begin interviewing next week, we want to extend the opportunity, until Friday, November 15, 2013, for additional potential applicants.

Applicants must be current students, either law students or undergraduates, with impeccable academic credentials and writing skills. Prior Executive Branch, Hill, or journalism experience is preferred. More information about the opportunity can be found at: http://www.justice.gov/opa/internopportunities.htm. Applications, to include a cover letter, resume, writing sample, and transcript (unofficial is okay), can be sent directly to me. The cover letter should be addressed to the “Intern Coordinator.” Ideally, a writing sample should be something like an op-ed, if not an academic paper will do.

If anyone knows of someone who might be interested, please feel free to pass along my information.

Thanks,
Chrys

____________________
Chrysovalantis P. Kefalas, Esq.
Deputy Speechwriter for the Attorney General
U.S. Department of Justice
Office: 202.532.6852
Mobile: 202.598.1530
Chrysovalantis.Kefalas2@usdoj.gov
NEW POSTING!

Intern for Congressman Bob Goodlatte

My name is Chrissi Lee and I am the Intern Coordinator for Congressman Bob Goodlatte’s DC Office. We are currently looking for interested students that would like to intern for the Congressman for the Spring 2014 Semester. The internship is unpaid, but is subject to flexible scheduling, and it offers invaluable work experience to college students interested in government. Native residents of the Virginia 6th District are preferred, but it is not a requirement.

If you know of any interested students, please have them email me a cover letter, their resume, and a formal application form found on Congressman Goodlatte’s website: http://www.goodlatte.house.gov, under the Constituent Services tab.
New Posting!
Council on Foreign Relations Seeks Intern for Spring 2014

CFR’s volunteer internships give selected volunteer interns the opportunity to receive training in the area of foreign policy; as well as skills training in areas such as writing, research, and program planning.

The volunteer duties of the intern will include:
• Researching topics related to U.S. competitiveness, trade, immigration, and other themes under CFR’s Renewing America initiative (for more details, see http://www.cfr.org/projects/world/renewing-america/pr1527)
• Research aspects of financial history, including policies of the Federal Reserve since 1980.
• Assist in maintaining social media outlets
• Assist in meeting planning and execution

Preferred Qualifications
• Undergraduate or recent graduate with a concentration in International Relations, Economics, or Political Science. Must have completed coursework in economics.
• Previous internship, research or administrative experience
• Must be comfortable with researching and working with economic data, have a familiarity with domestic economic issues, and strong writing skills.
• Strong computer skills with Microsoft Word, Excel, and social media outlets.

CFR volunteer internships are unpaid and are filled on a rolling basis.

Please email, mail or fax a resume, cover letter and two writing samples INCLUDING POSITION NAME, DAYS AND TIMES AVAILABLE TO WORK to the Human Resource Office at the above address. The Council on Foreign Relations is an Equal Opportunity Employer. Quality, diversity and balance are the key objectives sought by the Council on Foreign Relations in the composition of its workforce.
NEW POSTING!

Intern for Senator Harkin in Washington, DC

To Whom It May Concern,

My name is Katy Jones and I recently took over for Caitlin Staebell as the intern coordinator for Senator Harkin’s office in Washington, DC. I’m emailing today to introduce myself and to also let you know that we are still looking for and accepting applications for our spring 2014 class of interns. I know we have had a number of GW students in our offices in the past and we would love to continue the tradition. If you could pass along the information regarding our internship program to any of your political science students, that would be greatly appreciated.

Students may apply online by filling out our internship application on our website at http://www.harkin.senate.gov/students/intern/. To complete this application, they will need to email an updated resume, cover letter and a two to four page writing sample to me at Katharine_Jones@harkin.senate.gov.

They will also need to send in two letters of recommendation, which are generally written by academic advisors, professors or previous employers. It is important for recommenders to have sound judgment on their work ethic and professionalism. Recommenders may submit letters to me via email at Katharine_Jones@harkin.senate.gov.

We accept materials for our program on a rolling basis so students may apply by submitting their materials as soon as they have them. Iowa ties are certainly encouraged but they are not a requirement!
The National Consortium for the Study of Terrorism and Responses to Terrorism (START) is a research center based at the University of Maryland, connected to the scientific study of the causes and human consequences of terrorism in the United States and around the world as well as related topics. START experts apply a range of research methods to the exploration of these questions in order to deliver findings based on the best available open-source evidence and data. At the heart of START’s work are the principles that the research it is conducting must be both scientifically rigorous and directly relevant to homeland security professionals. START is a Center of Excellence supported by the U.S. Department of Homeland Security and also receives funding and support from a variety of Federal agencies, private foundations, and universities.

The Internship Program
START offers unpaid research internship experiences on many of its large-scale research projects, including START’s flagship research project, the Global Terrorism Database, and with the center’s Special Projects Division. Throughout the course of their internship, participants are exposed to the most up-to-date theories, methods and information relating to the study of terrorism. They are versed in critical questions being tackled by homeland security practitioners, policy makers and researchers, and they are mentored in a successful, professional environment. START’s internship program is open to undergraduate and graduate students (as well as some recent graduates) in any related discipline from any institution. Interns typically work at least four hours per week during the fall and spring semesters and 20 hours per week during the summer. Interns also participate in a program of enrichment and career development activities and receive mentoring from START researchers and staff.

Why choose an internship at START?
- Experience working with a large team of dynamic and experienced researchers.
- Exposure to cutting edge theories and methods.
- Deepen your understanding of current issues in terrorism and homeland security.
- Work on projects of immediate interest to the practitioner and policy community.
- Have and develop a range of transferable skills attractive to future employers.
- Opportunity to work with and meet other students and researchers with similar interests.
- Enrichment activities offering wide opportunities for learning and personal growth. Schedule includes simulations, career preparation courses and research talks.
- Mentorship from START staff and researchers in a successful, professional environment.
- Internships can be undertaken for academic credit.

General Requirements
Applicants for all internships must:
- Have a good academic record.
- Demonstrate an interest in the subject matter.
- Be able to complete their internship work hours on site at START.
- Agree to attend orientation and training.
- Submit an application by the deadline; all applications packets must include:
  - A complete application for the intern position.
  - One page resume.
  - Cover letter.
  - Writing sample.
  - Unofficial transcripts from most recent institution.

Each project may have additional requirements, including minimum credit hours, preferred majors and compulsory training. For specific requirements and information visit: www.start.umd.edu.

See reverse for list of spring 2014 internships.
Internship - Feldman Strategies, LLC

Join a fast growing Democratic political consulting firm that has worked on winning campaigns at the local, state and federal levels in addition to doing work abroad. The firm prides itself on its hands on approach with clients, focused on developing an effective message and communication strategy, expanding political networks, and building high quality events.

Internship Description

We are looking for applicants to intern with the D.C.-based political consulting firm Feldman Strategies, LLC.

As an intern, students will have a unique opportunity to work directly with the principal of the firm. They will also have an opportunity to work on assignments for a variety of different clients, including state-wide campaigns and congressional campaigns.

Interns will have draft memos, conduct research, produce news clips, attend events on behalf of clients and more.

Qualified Candidates

Self motivated individuals who can work independently with minimal instruction.

Candidates must be able to complete tasks in a timely and efficient manner.

Campaign experience and/or Capitol Hill experience is a strong plus.

College credit is available.

To apply please send a resume and cover letter to Ethan@FeldmanStrategies.com
Intern as a Publications Officer at the CIA for Summer 2014

Please find below the links to where students can apply for internship opportunities as a Publications Officer at the CIA. When students apply online, they must mention that they are applying for the Publications Officer internship for Summer 2014.

CIA is looking for English/Communications/SMPA majors and students will need to apply by November 15 in order to be considered.

There are internship opportunities for both undergraduates and graduate students:


https://www.cia.gov/careers/student-opportunities/graduate-studies-program-analysis.html
Moderate Senior Democratic member Seeks Interns for Spring 2014

Moderate Senior Democratic member seeks unpaid interns for Winter 2014 Semester (approx. Jan-May) in a fast-paced Congressional Office where they will gain valuable exposure to and knowledge of the legislative process and the United States Congress.

Applicants should be positive, motivated, organized and reliable individuals to assist with the legislative and administrative needs of the staff. Duties include greeting constituents, attending briefings, answering phones, performing legislative research, leading tours of the Capitol, opening and sorting mail, and various other tasks. Applicants must be proficient in Microsoft Word with strong written and oral communication skills. Successful interns will be able to find information with little assistance, be able to work both independently as well as part of a team environment, and with strong attention to detail.

Northern California connections preferable.

Please send resume, cover letter, availability and a one page writing sample to repmikethompson.intern@gmail.com with “January Internship” in the subject line. No phone calls please.
NY Freshman Democrat Seeks Intern for Spring 2014

Energetic NY Freshman Democrat is seeking a highly motivated intern to join his Washington, DC office for a part time unpaid internship in the Spring.

Candidates should possess a professional and courteous demeanor, interest in the legislative process, excellent communication skills, the ability to multi-task, attention to detail, and a sense of humor. Main responsibilities include, but are not limited to, attending Congressional briefings, responding to constituent correspondence, assisting with flag requests, and general office duties.

Candidates with New York ties and previous internship/work experience are strongly encouraged to apply.

Please e-mail a resume, cover letter, and a short writing sample to NY.ResumeInbox@mail.house.gov. Equal opportunity employer. No calls or walk-ins please.
RNC Seeks Interns in National Headquarters

The Republican National Committee is seeking interns to work at the national headquarters in Washington, DC this fall.

The program starts January 13th with full time and part time positions available in a variety of departments. Spring internships are unpaid but we do offer school credit. Qualified applicants should submit a resume, two letters of recommendation and a completed RNC Internship application (attached) to internships@rnchq.org. More information can be found on our website at http://www.gop.com/internships.

Applications for the spring are accepted on a rolling basis and there is no official deadline; however, in order to ensure a timely review of your application materials, we recommend you submit your application materials early.

Please contact the intern coordinator at (202)863-8630 if you have any questions.
Congressman Markwayne Mullin Seeks Spring 2014 Interns

Congressman Markwayne Mullin (R-OK2) is currently seeking spring interns for our Washington, D.C. office.

Interns are responsible for assisting with general front office duties including answering phones, conducting and scheduling tours of the Capitol, logging and writing office correspondence, and helping with other administrative and research tasks. Applicants should be detail oriented with excellent communication skills and a friendly demeanor.

Interested candidates should direct their resume, cover letter, and a short writing sample to Mary Frances Rooney at jobsok02@gmail.com. Please include your availability, as hours are negotiable and can include credit.

The application deadline is December 13, 2013.
The White House Office of National Drug Control Policy seeks interns in two offices for the Spring 2014 semester. **All resumes and cover letters due by November 22, 2013.**

**OFFICE OF INTERGOVERNMENTAL & PUBLIC LIAISON (OIEL)** This office works closely with national, State, local and tribal leaders, law enforcement and substance abuse organizations to provide strategic outreach to further the Administration’s policies, priorities and objectives in addressing drug policy.

**Responsibilities:**
- Assist in the development of outreach materials, publications, fact sheets and briefings for external stakeholders and the public related to emerging drug control issues, including ONDCP’s three signature initiatives: Drugged Driving, Prevention and Prescription Drug Abuse
- Engage state, local, national and tribal leaders and organizations to furthering their understanding of the health concerns related to the three signature initiatives
- Track, review and provide analysis of legislation and regulations at the state level pertaining to relevant topical areas such as prescription drug monitoring and per se DUl standards
- Help maintain user stakeholder database and assist in stakeholder communications

**OFFICE OF LEGISLATIVE AFFAIRS (OLA)** This office works to advance the Administration’s drug policy with the Congress through outreach to Members of Congress, involvement in Congressional hearings and the development of legislative strategies for bills and issues.

**Responsibilities:**
- Assist the Office of Legislative Affairs by monitoring and analyzing legislation, interacting with staffs of Members of Congress and non-governmental organizations, preparing for hearings and briefings on Capitol Hill, and assisting in the development of legislative strategies.

In order to be an eligible applicant you must meet the following requirements: be 18 years of age or older at the time at which application is submitted; be a U.S. citizen; be currently enrolled in a degree-seeking program; have a GPA of 3.0 or better; and submit a complete application.

**Background Investigation and Drug Testing** If selected for placement within the Office of National Drug Control Policy, the student will be asked to complete paperwork as part of a standard security investigation, in order to determine access privileges to the Executive Office of the President complex. The paperwork requires that the student provide extensive personal information about themselves and their family. It is important that all information and answers to questions be truthful and comprehensive in answering such questions. Applicants must submit to urinalysis, in order to screen and confirm no illegal drug use. A negative drug test result is required for appointment.

An ideal candidate would begin in January 2014 and serve with the White House through the end of the semester; the Office is open to continuing the internship into the summer as well.

Please send cover letters and resumes, as well as any questions, to Jacqueline Hackett at JHackett@ondcp.eop.gov by November 22, 2013. Clearly identify which position you are applying for (OIEL or OLA) when submitting your materials.
Intern, Campaign Strategy  Campaigns

I. Position Summary

Provides assistance to Manager, Political Intelligence in 1.) Producing daily analyses of political intelligence on AARP strategic issues including legislative, electoral and media trends. 2.) Analyzing the voting records and positions of key members of Congress and monitoring selected interest groups to leverage campaign effectiveness.

II. Task Statements

1. Work closely with the Manager, Political Intelligence Campaign Strategy, to support the goals of .AARP Campaigns in general
3. Gather research and compile information and recommendations regarding priority advocacy issues. This could include online searches, reviewing publications, and accessing library materials.
4. Demonstrates One AARP cultural attributes and behaviors in all interactions.

III. Latitude

Works under the close supervision of the Manager, Political Intelligence. Individual should be self-motivated and able to work independently as well as part of a team.

IV. Minimum Education and Work Requirements

Currently enrolled as a student working on an undergraduate degree or master’s degree in areas of study such as political science or gerontology.
Ability to work well with diverse populations.
Commitment to the goals and priorities of AARP.
Ability to collaborate with other organizations around AARP priority issues.
Good organizational and communication skills.
Skill in using Word, Excel, PowerPoint, and utilizing online search tools.
American Bar Association Death Penalty Representation Project

The ABA Death Penalty Representation Project provides unpaid internships for Spring semester undergraduate students. Spring semester internships are full or part time (15 to 20+ hours per week). Interns can complete an internship for course credit. Previous experience with or knowledge of the death penalty is not required.

Internship projects could include:

1. **Recruitment:** One of the Project's primary goals is to find representation for death row prisoners who are without counsel. This effort requires an extensive nationwide firm-recruiting process, and the intern assists with reaching and contacting firms across the country, creating and updating computer databases with firm information, and sending out invitations to these firms for the Project’s recruitment meetings. The intern assists in tracking potential recruits.

2. **Prisoner requests for assistance:** The Project receives hundreds of letters from prisoners looking for legal counsel. Using materials provided, the intern will be asked to research the prisoners’ cases & determine whether the Project can help.

3. **Website:** The Project maintains a website that contains resources for attorneys representing capital defendants. Interns are responsible for keeping the site records updated and posting new items. A working knowledge of website maintenance and social media is helpful.

4. **Editing:** The Project maintains thousands of resource materials from both national and international sources. The intern will be asked to edit and format these documents and keep detailed accounts of all files. Attention to detail is of the utmost importance.

5. **Administrative tasks:** The Project is staffed by only three people, and everyone is involved in the day-to-day office management. Interns are expected to take a leadership role in the organization and maintenance of all data, records, and files, and are held responsible for this information.

6. **Other duties as assigned:** Interns are encouraged to explore areas of interest to them while interning at the Project, and creativity and initiative are highly valued. Interns are expected to be self-starters, motivated, and interested in contributing significantly to the Project and its mission.

**TO APPLY:** Submit cover letter, resume, writing sample and three references to deathpenaltyrep@americanbar.org.
The Japan Information and Culture Center, Embassy of Japan, Seeks Spring 2014 Interns

The Japan Information and Culture Center (JICC), Embassy of Japan is now accepting internship applications for the spring of 2014.

Students may find the description in the employment section of our website: http://www.us.emb-japan.go.jp/jicc/employment.html
Events and Opportunities

NEW POSTING!

Join GW Alums at Networking Dinner

Want to have dinner with a successful Washington, D.C. restaurateur? Thinking about practicing law and would like a GW contact? Not sure if microbiology is the right major for you? Network with the GW alumni community through the Dinner with Alumni program.

This dinner program is your opportunity to share a meal with GW alumni and fellow students! Our alumni hosts represent a range of industries and interests, including law, finance, consulting, information technology, medicine, engineering, event planning, journalism, and more!

Wednesday, December 4 | 6:30pm
Dinner with Jonathan Nurse
CCAS BA '99, TSPPPA MPP '01
Government Affairs

Mr. Nurse is the Director of Government Relations for the Infectious Disease Society of America, representing the interests of the 10,000+ members of his organization to Congress.

Sign up now to meet this distinguished member of the GW alumni community, discuss career interests, and gain professional advice. A limited number of dinners remain for the month of November and December, and spots are limited—apply today! Check back frequently, as new dinners will be added throughout the fall and spring.

Gain from their experience. Benefit from their influence.

Registration can be done at the following link: http://connect.gwu.edu/site/Calendar?id=101790&view=Detail
NEW POSTING!

New York State Political Science Association–Call for Papers and Participation

68th Annual Conference
April 25-26, 2014
St. John’s University - New York, NY

The New York State Political Science Association invites proposals for panels or individual papers for our 2014 Annual Conference. Our 68th Annual Conference will be hosted by St. John’s University on its Manhattan Campus which is located at 101 Murray St. New York, NY.

The conference provides an excellent venue for academics, researchers, students and professionals in private and public organizations to discuss issues and share their work related to political science and associated disciplines. We welcome proposals from history, philosophy, psychology, gender studies, economics, law, organizational studies, and sociology as well as interdisciplinary proposals. Conference highlights include NYSPSA awards for the best conference student and faculty/practitioner papers.

NYSPSA prohibits multiple paper submissions. Only one paper submission per person will be accepted. However, a paper presenter may also serve as a chair or discussant on another panel or roundtable. Questions should be directed to the conference Program Chair or appropriate Section Chair (see below).

If you are proposing a paper, please submit an abstract of no more than 200 words. If you are proposing a full panel please note that all proposed panels should have a minimum of three papers and a maximum of five.

The deadline for submissions is December 1, 2013

Please go to the conference website: www.nyspsa.org for further information or to submit your proposal.
Boeing is a place where amazing people achieve amazing things. Here, you can transform aerospace, make history—even change the world. It’s an exciting place to discover your career, as you work alongside experts and visionaries who teach and inspire. Our workforce includes every profession and career path you can imagine, taking you as far as you can dream.

Opportunities available for tech and non-tech degrees. (e.g., engineering, manufacturing, IT business management, finance, marketing, operations, supply chain, communications, government affairs, legal, contracts, and many more…)

RSVP: GWork Info Sessions: gwork@gwu.edu
ESIA Grad Students: To register, contact ocr@gwu.edu and include your GWID.

Apply or connect with Boeing: boeing.com/careers

Come meet the Boeing team and learn more about internship and full-time opportunities in a variety of functions across the country.

Professional attire required

THE GEORGE WASHINGTON UNIVERSITY
WASHINGTON, DC
NIH Program Support Assistant Internship

Are you a student interested in a program support assistant part-time internship? If you want to utilize your administrative, program development and customer service skills as well as enhance your knowledge of clerical and technical federal government processes this is the position for you. We are looking for current undergraduate and graduate students to spend 20-40 hours a week working in any one of our 27 NIH institutes, Offices or Centers supporting senior level staff.

Throughout this internship, you may perform tasks such as preparing, receiving, reviewing, and verifying documents; maintaining office records; locating and compiling data or information from files; compiling information for reports; keeping office staff calendars and informing others of deadlines and other important dates.

These tasks may include but are not limited to preparing a variety of correspondence, forms, and records (e.g., letters and endorsements; regulations and standard operating procedures (SOPs); travel orders and vouchers; supply requests, materials or services and narrative reports.

You will be able to utilize your proofreading/typing skills to ensure that documents, memos, emails and reports are spelled, punctuated, and grammatically correct prior to being sent to supervisors, NIH management and or the public.

As an NIH Pathways Intern, you will be able to apply your professional customer service skills in working with NIH office staff, senior leadership, other NIH employees as well as but not limited to possibly patients, scientists and professional organization staff from outside of the NIH via phone, in person visits, email or other approved communication.

In addition, you will utilize your ability to perform technical work to support the administration or operation of NIH programs and organizational units by applying your working knowledge of MS Word, Excel, PowerPoint, Outlook etc.

This internship opportunity, at The National Institutes of Health, in Bethesda, Maryland, plays a pivotal role in ensuring that the program needs of our 27 NIH Institutes and Centers are met in support of the NIH Mission. If you are interested in supporting NIH’s mission to enhance health, lengthen life, and reduce the burdens of illness and disability, apply now!

Requirements:
• Can start work as soon as possible and work either full time or at least 20 hours per week.
• Excellent oral and written communication skills with a customer focus.
• Excellent organizational skills with the ability to take initiative on projects and problem solve.
• Knowledge and experience with Microsoft Excel, Word, Outlook and PowerPoint.

Requirements:
• At least 16 years of age and be a U.S. Citizen, National or Legal Permanent Resident.
• Enrolled at least half time in a degree seeking graduate program.
• Must be enrolled or plan on enrolling in the current or upcoming semester.
• Be in good academic standing (cumulative GPA 3.0 or above).

How to Apply:
Please email your current resume as soon as possible to Sara Prather at prathers@mail.nih.gov.
NGO, Non-Profit & Government Career Forum

Friday, December 6, 2013
11:30am-3:00pm
George Washington University, The Marvin Center
Advanced registration required.

Schedule of Events
11:30-11:45am
Opening Remarks
11:45am-12:45pm
Panel Discussion
1:00pm-3:00pm
NGO, Non-Profit & Government Expo

Network with field representatives from over 40 organizations!

RSVP TODAY: GWapp/Workshop > Workshops
A list of registered organizations is available at: http://ow.ly/o8Amp
SURVEILLANCE

The fifth Public Voices event from the Center for Public Scholarship
Thursday, December 5, 2013, from 6:00 to 8:00 PM
The New School in the John Tishman Auditorium at 66 West 12th Street, in NYC

Join us for a discussion of U.S. government surveillance of American citizens and others.

James Bamford is a journalist who reports on U.S. intelligence agencies and author of three books on the NSA, including *The Shadow Factory: The Ultra-Secret NSA from 9/11 to the Eavesdropping on America*.

Jameel Jaffer is an ACLU deputy legal director and director of the ACLU's Center for Democracy, which houses the organization's National Security Project, Human Rights Program, and Speech, Privacy & Technology Project

Rachel Levinson-Waldman, Counsel, Liberty and National Security Program, Brennan Center for Justice at NYU Law School

Moderator: Kenneth Roth is Executive Director of Human Rights Watch. He has written extensively on a wide range of human rights abuses and recently wrote a piece for the *New York Review of Books* on "Rethinking Surveillance."

Plenty of spaces remain available at this free event. Registration is recommended. Please RSVP to cps@newschool.edu.
Sexuality in Early American Literary Culture

Fridays, 12:45-3:15

AMST 3950W.82 / ENG 3980W.80
CRN: 97409/97586
Instructor: Scott Larson

How did sex shape early American literature? From "virgin" accounts of colonial discovery, through the "sex panic" of the 1790s, to the sexual utopianism of the early nineteenth century, American literary culture has been organized around sexual control on one hand and sexualized fantasies on the other. This course asks how sex shaped bodies of literature and how literature formed American bodies. We will also be considering "American" Literature broadly, understanding the emergence of American literary culture as a product of global networks that moved ideas, goods, beliefs, and people across national and geographical boundaries.

We will read a broad array of texts, including Christopher Columbus, Harriet Jacobs, and Walt Whitman, analyzing the literature in historical, political, and cultural contexts. The course understands sexuality as part of larger questions of embodiment and social structure, including emerging racial formations; changing beliefs about gender; conflict over democracy and political power; challenges of imperial conquest and global trade; and debates about reason, religion, science, and secularism. We will also address the particular challenge of researching gender and sexuality in archives that often obscure or destroy evidence of non-normative sexualities and gender presentations.

This is a Writing in the Disciplines course and will satisfy a WID requirement.
NEW POSTING!

Religious Action Center of Reform Judaism – Summer 2014 Program

The Religious Action Center of Reform Judaism (RAC) is excited to announce that applications for the Machon Kaplan Summer College Internship Program are now available online at www.rac.org/mk. Participants in this program have the unique opportunity to spend six weeks interning, learning, and exploring Washington, DC.

L'Shalom,

Rabbi Michael Namath
Program Director, Religious Action Center

Live. Learn. Intern in the Nation’s Capital!
The Machon Kaplan Social Action Summer Fellowship Program
June 9 – July 21, 2014
Application Deadline: February 1, 2014

Machon Kaplan is a six-week work/study internship program for college students based out of the Religious Action Center of Reform Judaism. Through our unique program, you will be part of a meaningful community, experience real-world public policy work, and learn about Judaism and social justice. Machon Kaplan participants have interned at diverse organizations ranging from the American Jewish World Service to the NAACP to the United Nations Foundation.

Want to hear more about the Machon Kaplan experience from the interns themselves? Check out last summer’s MKBlog!
NEW POSTING!

Apply for Lamb Prize in Political Science

Negotiation Guidance Associates is pleased to announce the Bert and Phyllis Lamb Prize in Political Science.

Beginning in 2015, the Lamb Prize will be awarded annually.

Visit www.lambprize.org to learn more.

Purpose of the Prize:
The Bert & Phyllis Lamb Prize in Political Science aims to reward innovation and good writing.

How to Apply:
The first Lamb Prize will be awarded in April 2015. Click here to learn more about the prize. Submissions for the Lamb Prize will be accepted as applications or as nominations. The application period for the 2015 prize is 1 November 2014 until 1 March 2015. Applicants and nominees must be undergraduates majoring in Political Science or one of its sub-fields.

DEADLINES:
Applications and nominations for the 2015 prize will be accepted beginning November 1, 2014. Deadline for submitting an application or nomination is March 1, 2015. Potential applicants are encouraged to submit an intent to apply.
Greetings from South America.

This is a friendly email to let you and your students know about the new Spanish & Political Science program in Lima, Peru next summer. The six week study abroad session is suitable for students planning to enter the political science professions and who anticipate using Spanish in their careers, such as working in populations with a high percentage of Spanish-speaking residents.

Participants will study two semesters worth of Spanish plus participate in a government/legal exposure seminar in Lima, followed by hands-on volunteer work in community building. Students will be able to use their Spanish and participate firsthand in a local NGO.

Sign up for program updates here.

Proficiency in Spanish is not required, however we encourage students below intermediate level to come a few weeks early.

2014 Program Information

Spanish & Political Science
Lima, Peru, Exact Dates TBD (six weeks) Max 30 students.

At this point we do not have the exact prices set, however we expect program cost (Spanish course, political science exposure seminar, volunteer placement, and administration fees) to be about $2,300 for the summer session.

We will be accepting applications in a few weeks. Register for updates To keep programs affordable we rely on Please direct any questions to law@ecelaspanish.com and we will respond promptly. You may also phone us at 1 (347) 329 5506.
Submit Essays to A More Perfect Union:  
A Collection of Essays of the Political Concerns of the Next Generation

The American Renaissance Society, a non-profit organization that facilitates intellectual discussion and civic engagement on college campuses and in cities across the country, is sponsoring an initiative to publish a book that epitomizes the political values of this country's future leaders, and we would like to invite the undergraduate and graduate students at your university to be a part of it.

We are looking for college students across the country to contribute original, high-quality essays on the political issue that matters most to them. The main theme of the compilation is how the next generation of Americans can form A More Perfect Union (the working title of the compilation). We believe that in today's hyperpolarized political climate, a book expressing the views and attitudes of the next generation is much needed.

Each generation's leaders share traits common to leaders who have preceded them, but they are also unique because the experiences that shape them are different from the experiences of previous leaders. This project's goal is to publish a book that is a distillation of the political values of tomorrow's leaders. Different perspectives on the same issue will be both an interesting read and will provide a window into the political intellectuality of the men and women who will lead America into the 21st century. Selected essays will be personal, compelling, and convincing, and composed of an ideal mixture of both personal anecdotes and academic or statistical evidence cited in support of the argument being given.

The deadline for submissions will be Sunday, December 1, 2013 at 11:59 pm. Applicants whose submissions are selected for publication will be notified via email next spring. Our intention is to have A More Perfect Union published both electronically and traditionally next fall. This project is an opportunity for intelligent, civic-minded college students from across America to have their work published prior to the conclusion of their studies.

For more information, the requirements for submission, and a waiver form for your submission, contact amoreperfectunion@americanrenaissancesociety.org.
Center for Career Services at GW Hosts DC Site Visits

The Center for Career Services at GW will be hosting several upcoming DC site visits to employers in the next few weeks. Please share with your students as appropriate. Visits that are for grads and undergrads are denoted.

All students must register via GWork, under Events, and then Workshops. Contact Sam Neary (sneary@gwu.edu) if you have any questions.

General Services Administration (GSA): December 3 noon - 3 p.m.
· Tour of the office
· Overview of GSA and opportunities available

Social Driver: December 5 10 a.m. noon
· Tour of the office
· Informational session with GW alums
· One-on-one meetings with company employees


**GW Study Abroad Information**

FOFAC Applications are live now! Applications are online here.

FOFAC Info Sessions (Location: Marvin Center 506)

- Monday, November 25th, 3:00pm-3:30pm
- Tuesday, December 3rd, 3:00pm-3:30pm
- Friday, December 13th, 12:00pm-12:30pm
CRCC Asia Opens Annual Scholarship Program

Are you interested in gaining international work experience and building your post-graduation job prospects? Consider doing an internship in China! During the month of November, CRCC Asia is running its annual Scholarship Program and we are giving away 15 scholarships, totaling more than $30,000 for students who wish to take part in our programs in 2014. The application is open until November 22nd 2013 and applicants will be judged on the strength of their application and phone interview, with a final decision made in the first week of December 2013.

CRCC Asia's China Internship Program provides one, two, or three month internships in Beijing, Shanghai, Shenzhen, and Sanya. Fluent English is the only language requirement and there is a program start date each month of the year.

We work with over 400 top companies in China to offer a wide range of placements across various industries including finance, law, marketing/PR, engineering, accounting, pharmaceuticals, NGO's and many others. All accommodation and visa processing is included in the program, as well as a schedule of social and business events.

We have over 3500 alumni from more than 150 countries worldwide, who have all benefited from the CRCC Asia China Internship Program.

To read about our programs, please visit www.crccasia.com and to apply for one of our scholarships, please go to crccasia.com/scholarship/ and click on the Application Form on the left of the page.

We look forward to seeing you in China soon!